



## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 04/2017

No. 20, Ward Place,  
Colombo 07.

February 09, 2017

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

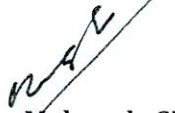
### PAYMENT OF MONTHLY COMPENSATORY ALLOWANCE(MCA) TO THE NON-ACADEMIC STAFF IN THE UNIVERSITY SYSTEM

Your reference is invited to Commission Circular No. 02/2015 of 29.01.2015 on the above subject.

02. You are kindly informed that as per the letter sent by the Secretary to the Treasury, Ministry of Finance by his letter No. DMS/1528(A) dated 06.02.2017 and the discussion had with the Secretary to the Treasury on 09.02.2017, approval has been granted to increase the payment of the Monthly Compensatory Allowance(MCA) by another 15% (total 35%) of the basic salary for the Non- Academic Staff in the university system with effect from 01.01.2017.

03. Accordingly, Higher Educational Institutions/Institutes are advised to inform regarding the additional funds required for the payment of above 15% allowance per month, to the Accountant/UGC within two weeks.

04. Please take action accordingly.

  
**Professor Mohan de Silva**  
Chairman

Copies :

1. Secretary/ Ministry of Higher Education & Highways
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/ UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/9/86