



# UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 10/2017

No. 20, Ward Place  
Colombo 07

10<sup>th</sup> July 2017


Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

## Using the Finger Scanners to confirm the Arrival and Departure

Your attention is drawn to the Establishments Circular Letter No. 02/2010 dated 15.02.2010 issued on the above matter.

The University Grants Commission at its 966<sup>th</sup> meeting held on 15.06.2017 decided to adopt the Public Administration Circular No. 03/2017 dated 19.04.2017 on "Using the Finger Scanners to confirm the Arrival and Departure" in the University System.

A copy of the Public Administration Circular No. 03/2017 of 19.04.2017 is enclosed herewith for your information and compliance.

  
**Prof. Mohan de Silva**  
Chairman

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  2. Chairman's Office/UGC
  3. Vice-Chairman/UGC
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