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பல்கலைக்கழக மாநியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

මගේ අංකය }
எனது இலக்கம் } UGC/CF/F7
My Number }

තැපැල් පෙට්ටිය }
அஞ்சல் பெட்டி } 1406
Post Office Box }

ඔබේ අංකය }
உமது இலக்கம் }
Your Number }

20, වෝඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.
20, வாட்டு இடம், கொழும்பு07, இலங்கை.
20, Ward Place, Colombo 07, Sri Lanka.

28.06.2018

Bursars of Universities
Deputy Bursars/Senior Assistant Bursars of HEI's.

Information on Bills in Hand & Statement of Expenditure.

The Department of Treasury Operation requested to submit following information at the end of every month.

- Age Analysis of Bills in Hand - Annexure - I
- Statement of Expenditure - Annexure - II

The above information should be submitted to the UGC via email - cf@ugc.ac.lk on or before 10th of the following month with the Cash Forecast.

Please note that monthly cash forecast will not be recommended by the National Budget Department and funds will not be released by the Treasury Operation Department without receiving above information on time.

You may download the formats from the UGC website under Budget & Finance / Bills in Hand 2018.

If you need any clarification in this regard please contact Accountant / Senior Assistant Accountant on 011-2123490/077-5103884.

Thank You

R.A.U. Ranaweera
Accountant

Sgd. Dr. Priyantha Premakumara
Secretary

Cc: Vice Chancellors of Universities
Directors of HEIs
Secretary / UGC
Registrars of Universities

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Web Site }