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பல்கலைக்கழக மானியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

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எனது இலக்கம் } UGC/F4/BE/2018
My Number }

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அஞ்சல் பெட்டி } 1406
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உமது இலக்கம் }
Your Number }

20, වෝඩ් පෙදෙස, කොළඹ 7, ශ්‍රී ලංකාව.
20, வாட்டு இடம், கொழும்பு 7, ஸ்ரீ லங்கா.
20, Ward Place, Colombo 7, Sri Lanka.

04th October 2018

Vice-Chancellors of Universities,
Directors of Institutes,
Rectors of Campuses

Public Investment Programme (PIP) 2018-2021 and implementation of Annual Budget

This refers to the meeting held on 05th June 2018 chaired by member of the Commission Prof.Malik Ranasingha with the participation of representatives from National Budget Department, National Planning Department, Ministry of Higher Education and universities.

As recommended by the above meeting following procedures has been approved by the Commission to ensure efficient and effective implementation of Annual Budget and submission of Project Concept Papers of the Universities/HEIs.

A) Implementation of Annual Budget

1. The Action Plan and the Procurement Plan should be submitted on or before 31st January in every year to the National Budget Department. The capital funds will not be recommended by the National Budget Department without receiving the Action Plan and Procurement Plan for the respective year.
2. Request for additional funds should be made through the Chairman –UGC / Secretary –MOHE with the proper justifications as per the guidelines given by the National Budget Department in time to time.
3. All the research projects more than 20 Mn should be submitted to the National Planning Department through UGC for their concurrence.

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B) Submission of Project concept paper

1. The project proposals scheduled to be implemented in year 2020 should be submitted prior to 31st March 2019 to the National Planning Department. The proposals which are received after the above date will be considered to implement only in 2021.
Accordingly, universities should submit project proposals prior to 31st March in each year to include in the Budget Estimate of subsequent years.
2. Universities are requested to submit feasibility study report for each project with the project concept paper.
3. Universities are requested to design and construct the common infrastructure facilities such as canteen, auditorium, computer laboratories enable to use commonly and ensure the maximum utilization of resources.
4. To ensure proper submission of project proposal, National Planning Department requested to submit project concept papers with the "Project Concept Paper Submission Form" given in Annexure -I to this letter.

You are requested to comply with the guideline given in above (A) and (B) with effect from 1st October 2018. *Project Concept paper is available for download at www.ugc.ac.lk/Budget&Finance*

If any clarifications required in this regard please contact Accountant on 011 2123490.

Thank you


Prof. Mohan de Silva
Chairman

Cc: Secretary/MOHE
Vice Chairman/UGC
Secretary /UGC
Director General -NPD
Director General - NBD