



විශ්වවිද්‍යාල ප්‍රතිපාදන කොමිෂන් සභාව  
பல்கலைக்கழக மாணியங்கள் ஆணைக்குழு  
UNIVERSITY GRANTS COMMISSION

මගේ අංකය }  
எனது இலக்கம் } UGC/F12/Capital Projects/2016  
My Number }

තැපැල් පෙට්ටිය }  
அஞ்சல் பெட்டி } 1406  
Post Office Box }

ඔබේ අංකය }  
உமது இலக்கம் }  
Your Number }

20, වෙඩි පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.  
20, வாட்டு இடம், கொழும்பு 07, இலங்கை.  
20, Ward Place, Colombo 07, Sri Lanka.

27<sup>th</sup> December, 2016

Vice chancellors of Universities,  
Directors of Institutes,  
Rectors of Campuses,

**Progress Review on Projects – 2017**

It has been decided to review the progress of the Construction projects at the end of each quarter from 2017 Budget onwards.

Accordingly, you are supposed to submit progress reports at the end of each quarter in 2<sup>nd</sup> week of April, July & October, and the final report for the year should submit by 15<sup>th</sup> of December of each year.

Following conditions **MUST** comply with, when plan your projects for 2017.

- (i) Priority should be given to Ongoing Projects.
- (ii) All the projects should be Cabinet approved. No funds will be allocated for the projects that are not approved by the Cabinet of Ministers
- (iii) If you are not able to commence procurement during January, February of 2017, It is not advisable to allocate funds for Projects not approved by the Cabinet.
- (iv) Master procurement plan should be prepared & Universities/HEIs should be able to submit the detail plan upon the request of UGC.

Please nominate two officers and inform us with the contact details for future communication related to projects.

Thank you

Chairman  
University Grants Commission

Prof. Mohan De Silva  
Chairman

Cc: Vice Chairman/UGC  
Secretary/UGC  
Director (Planning) /MOHE  
Bursars/Deputy Bursars/Snr Asst. Bursars of Universities, Institutes & Campuses  
Deputy Registrars/ Snr Asst. Registrars- Capital Works  
WE/UGC

දුරකථනය } 2695301  
தொலைபேசி } 2695302  
Telephone } 2692357

ෆැක්ස් }  
பெக்ஸ் } 2688045  
Fax }

වෙබ් අඩවිය }  
வெப் தளம் } http://www.ugc.ac.lk  
Web Site }