



# UNIVERSITY GRANTS COMMISSION

Commission Circular No: 986

No.20, Ward Place,  
Colombo 07.

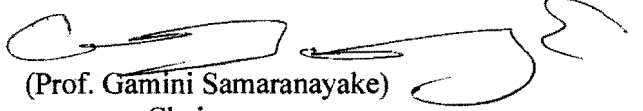
16<sup>th</sup> May 2012.

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

## **Schemes of Recruitment - Post of Instrument Mechanic Grade III and Promotional Grades**

Your attention is invited to the existing schemes of recruitment of the post of Instrument Mechanic Grade III and promotional grades specified in Commission Circular No. 142 of 10/09/1981 and subsequent amendments.

02. The University Grants Commission at its 845<sup>th</sup> meeting held on 15/03/2012 approved to amend existing schemes of recruitment of the post of Instrument Mechanic including promotional grades.
03. The amended schemes of recruitment of the post of Instrument Mechanic Grade III, Grade II, Grade I and Special Grade are indicated in the annexed schedule.
04. The above schemes of recruitment are effective from 21/05/2012.
05. The existing schemes of recruitment of the post of Instrument Mechanic Grade II, Grade I and Special Grade are hereby rescinded.
06. Please take action accordingly.

  
(Prof. Gamini Samaranyake)  
Chairman

- Copies:
1. Secretary/ Ministry of Higher Education
  2. Chairman/UGC
  3. Vice-Chairman's Office/UGC
  4. Members of the UGC
  5. Secretary/UGC
  6. Deans of Faculties
  7. Registrars of Universities
  8. Accountant/UGC
  9. Bursars of Universities
  10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
  11. Deputy Registrars/Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
  12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
  13. Chief Internal Auditor/UGC
  14. Govt. Audit Superintendents of Universities
  15. Snr. Asst. Int. Auditors of HEIs
  16. Secretaries of trade Unions
  17. Auditor – General

File No: UGC/HR/2/3/4

**SCHEMES OF RECRUITMENT FOR THE POST OF INSTRUMENT MECHANIC GR. III, GR. II, GR. I AND SPECIAL GRADE**

Post and Salary Code	Method of Recruitment	Qualifications
Instrument Mechanic Gr. III U-PL 3(III)	<p>By advertisement within the UGC and the HEIs in the first instance.</p> <p>Selection by trade test and interview.</p> <p>By recruitment externally following the procedure approved by the government if no suitable applicants are available internally.</p>	<p><b><u>For Internal Applicants</u></b></p> <p>(i) Pass in six (06) subjects at the G.C.E. (O/L) examination with Sinhala/ Tamil, Mathematics and Science as subjects at not more than two sittings.</p> <p align="center"><b>AND</b></p> <p>(ii) (a) Should have completed at least a two (02) year full time course (i.e. National Certificate in Technology (NCT)/ National Certificate in Engineering Craft Practice (NCECP)) in Electrical/ Electronics Technology at the Government Technical College or equivalent and one (01) year experience in the relevant field.</p> <p align="center"><b>OR</b></p> <p>(b) Should have at least three (03) years experience in a recognized Engineering Establishment in Electronics Instrumentation and Computer Technology.</p> <p align="center"><b>AND</b></p> <p>(iii) Proficiency in Computer hardware/ software.</p> <p><b><u>For External Applicants</u></b></p> <p>(i), (ii) &amp; (iii) same as for internal applicants.</p>
Instrument Mechanic Gr. II U-PL 3(II)	By promotion. Selection by trade test and interview.	Instrument Mechanic, Grade III who has completed Five (05) years service in that grade may be considered for promotion.
Instrument Mechanic Gr. I U-PL 3(I)	By promotion. Selection by trade test and interview.	Instrument Mechanic, Grade II who has completed Five (05) years service in that grade may be considered for promotion.
Instrument Mechanic, Special Gr. U-PL 3(Sp)	By promotion. Selection by trade test and interview.	Instrument Mechanic, Grade I who has completed seven (07) years service in that grade may be considered for promotion.

