



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 993

No. 20, Ward Place,
Colombo 07.

30.08.2012

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

SCHEME OF RECRUITMENT - POST OF GYMNASIUM ATTENDANT, LOWER GRADE & HIGHER GRADE

The University Grants Commission at its 852nd meeting held on 28.06.2012 approved the annexed Scheme of Recruitment for the post of Gymnasium Attendant Lower Grade and Higher Grade for implementation in the university system.

This Scheme of Recruitment will be effective from September 03, 2012.

Please take action accordingly.


Prof. Gamini Samaranayake
Chairman

Copies :

1. Secretary/ Ministry of Higher Education
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Chief Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/3/250

SCHEME OF RECRUITMENT - POST OF GYMNASIUM ATTENDANT, LOWER GRADE & HIGHER GRADE

Post and Salary Code	Method of Recruitment	Qualifications
Gymnasium Attendant Lower Grade U-PL 2(III)	By advertisement within the UGC and Higher Educational Institutions in the first instance. Selection by aptitude test & interview	<p>For Internal Applicants</p> <ol style="list-style-type: none"> 1. Pass in six (06) subjects at the G.C.E. O/L Examination at not more than two sittings. 2. Knowledge about Gymnasium Apparatus and how to handle and maintain all Gym Equipments. 3. Not less than 02 years Experience in the Maintenance of Gymnasium. 4. Knowledge of Indoor Games (Volleyball, Badminton, Basketball, Table Tennis etc.) <p>For External Applicants</p> <p>(1) to (4) same as for internal applicants.</p> <p>Age not more than 45 years.</p>
Gymnasium Attendant, Higher Grade U-PL 2(II)	By promotion. Selection by interview	A Gymnasium Attendant, Lower Grade who has completed 08 years of satisfactory service in that grade may be considered for promotion.