



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 02/2013

No. 20, Ward Place,
Colombo 07.

24.01.2013

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

NUMBER CODE OF COMMISSION CIRCULARS

The University Grants Commission at its 866th meeting held on 24.01.2013, with a view of convenient reference, decided to number the Commission Circulars to be issued herein after, in the following manner;

Commission Circular No. 01/ 2013
Commission Circular No. 02/2013
Commission Circular No. 03/ 2013 ... and so on.

Please bring this to the notice of all concerned.


Prof. Gamini Samaranayake
Chairman

Copies :

1. Secretary/ Ministry of Higher Education
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Chief Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/3/1