



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 12/2013 No. 20, Ward Place
Colombo 07

29th August 2013

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

PROVIDING ACCOMMODATION FACILITIES FOR OFFICERS

The Commission, having considered the recommendation made at the Joint Meeting of UGC and CVCD, decided to inform the Vice Chancellors of Universities to make suitable arrangements by the Universities and their affiliated institutions to provide accommodation in close proximity to the University/ Institutions concerned at a reasonable fee, for officers posted to those Universities/ Institutions outside their hometowns/ permanent residences.

02. Please take action accordingly.

Prof. Kshanika Hirimburegama
Chairperson

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1. Secretary/ Ministry of Higher Education
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Chief Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of trade Unions
 17. Auditor -General

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