



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 05/2014

No. 20, Ward Place,
Colombo 07.

May 19, 2014

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

SCHEMES OF RECRUITMENT FOR THE POSTS OF ASSISTANT SECRETARY/ASSISTANT REGISTRAR, SENIOR ASSISTANT SECRETARY/ SENIOR ASSISTANT REGISTRAR AND DEPUTY SECRETARY/ DEPUTY REGISTRAR

Your attention is invited to Schemes of Recruitment of the above posts stipulated in Commission Circular No. 922 of 23.06.2010 as amended by Commission Circular No.948 of 10.03.2011.

02. The University Grants Commission at its 893rd meeting held on 24.04.2014 having considered the fact that Postgraduate degrees in various fields of study are recognized for promotions in Sri Lanka Administrative Service, decided to accept the Postgraduate degrees/ Postgraduate diplomas in following fields of study in place of the postgraduate qualifications which are currently confined only to the fields of 'Administration' or 'Management' mentioned in the Schemes of Recruitment of the posts of Assistant Secretary /Assistant Registrar, Senior Assistant Secretary/ Senior Assistant Registrar and Deputy Secretary/ Deputy Registrar ;

- Public/Business Administration
- Management
- Public Policies
- Human Resource Management
- Economics
- Law
- Financial Management
- Project Planning and Management
- Information Technology or
- any other discipline with a significant component of Management/Administration

Contd/ ...

03. The above provisions are effective from 02.05.2014.
04. The provisions of Commission Circular No. 922 and 948 remain in force subject to the above amendment.
05. Please take action accordingly.



Prof. Kshanika Hirimburegama
Chairperson

Copies :

1. Secretary/ Ministry of Higher Education
2. Chairperson's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/3/160

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