



UNIVERSITY GRANTS COMMISSION

Commission Circular No: 10/2014

No.20, Ward Place,
Colombo 07.
15th October, 2014.

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

PAYMENT MADE TO THE PERSONS WHO WRITE THE NAMES IN THE DEGREE CERTIFICATES OF UNIVERSITIES

Your attention is invited to the Commission Circular No. 821 of 13.03.2003 regarding the above subject.

The Commission at its 902nd meeting held on 18.09.2014 decided to increase the rate of payment from Rs. 20/- to Rs. 40/- per Degree Certificate made to persons who are engaged in writing the names in the degree certificates of Higher Educational Institutions with effect from 01.10.2014.

Commission Circular No. 821 of 13.03.2003 is hereby rescinded.

Please take action accordingly.

Prof. Kshanika Hirimburegama
Chairperson

- Copies:
1. Secretary/ Ministry of Higher Education
 2. Chairperson's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of trade Unions
 17. Auditor –General

File No: UGC/HR/6/2/46