



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 12/ 2014

No. 20, Ward Place,
Colombo 07.

November 13, 2014

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

PAYMENT OF AN INTERIM ALLOWANCE TO THE STAFF OF THE GOVERNMENT CORPORATIONS AND STATUTORY BOARDS AS PER BUDGET PROPOSALS -2015

Your kind attention is drawn to the attached Public Administration Circular No. 24/2014 of 12.11.2014 (**Annex**) issued for payment of an Interim Allowance until such time the proposed new salary structure is implemented, as declared by Budget Proposals 2015.

2. Accordingly, Higher Educational Institutions are advised to pay a monthly Interim Allowance of Rs. 3000/- to the university staff, in addition to the salaries and other allowances presently being paid to them.
3. The payment of the Interim Allowance should be made as follows ;

Initial Salary of the Salary Scale (monthly)	From	To
Less than Rs. 24725/-	November, 2014	30 th , June 2015
Rs. 24725/- or more	November, 2014	31 st August, 2015

4. Employees serving on temporary basis should be paid the Interim Allowance as applicable to the specification given in 3 above.
5. The casual employees on daily paid basis should also be paid this allowance on the basis of 1/30 per day of each month they served.
6. Please take action accordingly.

Prof. Kshanika Hirimburegama
Chairperson

Copies :

1. Secretary/ Ministry of Higher Education
2. Chairperson's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Deans of Faculties

7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/9/86

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