



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 02/2009

No.20, Ward Place,
Colombo.07
19 January 2009

Vice-Chancellors of Universities
Rectors of Campuses
Directors of Institutes

PAYMENT OF COST OF LIVING ALLOWANCE TO UNIVERSITY STAFF

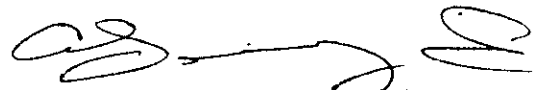
Your kind attention is invited to Establishments Circular Letter No. 07/2008 dated 15th August 2008, based on Management Services Circular No.29(iv) dated 18.07.2008 on the above subject.

2. On the basis of Management Services Circular No.29(v) of 06.01.2009 addressed to all Secretaries of Ministries, Chairmen of State Corporations, Statutory Boards and Fully Government Owned Companies by the Secretary to the Treasury and Ministry of Finance and Planning, the monthly cost of living allowance paid as per para 2(a) and (b) of the Establishments Circular Letter No. 07/2008 is revised to Rs.4,500/- based on the budget proposals -2009 with effect from 01.01.2009.

3. The Daily paid employees may be paid this allowance at the rate of Rs.150/- per day up to a maximum of Rs.4,500/- per month for the service rendered with effect from 01.01.2009.

4. Project employees who remunerate under Management Services Circular No.33 of 05.04.2007 which was adopted by the Establishments Circular Letter No.08/2008 of 08 August 2008 can also be paid this allowance without any arrears with effect from 01.01.2009.

5. Please take action accordingly.


(Prof. Gamini Samaranyake)
Chairman

- Cc:
1. Chairman's Officer/UGC
 2. Vice-Chairman/UGC
 3. Members of the UGC
 4. Secretary/UGC
 5. Deans of Faculties
 6. Registrars of Universities
 7. Financial Controller/UGC
 8. Bursars of Universities
 9. Librarians/ SAL/AL of the Higher Educational Institutions/ Institutes
 10. Deputy Registrars/ Snr.Asst.Registrars/ Asst.Registrars of Campuses/ Institutes
 11. Deputy Bursars/Snr.Asst.Bursars/Asst.Bursars of Campuses/Institutes
 12. Chief Internal Auditor/UGC
 13. Govt.Audit Superintendents of Universities
 14. Snr.Asst.Int.Auditors/ Asst.Int.Auditors of HEIs
 15. Secretaries of Trade Unions
 16. Auditor -General

File No: UGC/HR/6/1/24