



UNIVERSITY GRANTS COMMISSION

Establishments Circular Letter No. 03/2009
Place,

No.20, Ward

Colombo 07.
11th March 2009

Vice Chancellors of Universities,
Directors of Campuses,
Directors of Institutes,

Payment of Festival Advance

This has reference to Establishments Circular Letter No. 2/2003 of 24/03/2003 on the above subject.

In terms of Public Administration Circular No.31/2008 of 31/12/2008 issued by the Secretary, Ministry of Public Administration and Home Affairs, the Festival Advance of Rs.3000/= referred to in Public Administration Circular No. 3/2003 of 19/03/2003 has been increased up to Rs.5000/= with effect from 01.01.2009.

Accordingly the payment of Festival Advance to the University staff will be revised from Rs.3000/= to Rs. 5000/=.

Please take action accordingly.

(Prof. Gamini Samaranayake)
Chairman

- Copies to:
1. Chairman's Office/UGC
 2. Vice-Chairman/UGC
 3. Members of the UGC
 4. Secretary/UGC
 5. Deans of Faculties
 6. Registrars of Universities
 7. Financial Controller/UGC
 8. Bursars of Universities
 9. Librarians/SAL/AL of the Higher Educational Institutions/Institutes
 10. Deputy Registrars/Snr. Asst. Registrars/Asst. Registrars of Campuses/ Institutes
 11. Deputy Bursars/Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
 12. Chief Internal Auditor/UGC
 13. Govt. Audit Superintendents of Universities
 14. Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
 15. Secretaries of Trade Unions
 16. Auditor-General

File No. UGC/HR/6/5/1