



UNIVERSITY GRANTS COMMISSION

Finance Circular Letter No. 05/2016


20th June, 2016

Vice-Chancellors of Universities,
Directors of Institutes,
Rectors of Campuses.

Purchase of Airline Tickets to Travel Abroad

The University Grants Commission adopted the Public Finance Circular No. 431(1) dated 16th February, 2016 issued by the Ministry of Finance on the above subject. Copy of the Circular is enclosed herewith for compliance by all Universities and Higher Educational Institutions with effect from 15th February, 2016.

The letter is available on the UGC website www.ugc.ac.lk.


Prof. Mohan de Silva
Chairman

- Cc:**
1. Secretary/MOHE
 2. Vice-Chairman/UGC
 3. Secretary/UGC
 4. Registrars of Universities
 5. Accountant/UGC
 6. Bursars of Universities
 7. Snr. Asst./Asst. Registrars of Institutes/Campuses
 8. Snr. Asst./Asst. Bursars of Institutes/Campuses
 9. Snr. Asst. Secretary/Personnel/UGC
 10. Chief Internal Auditor/UGC
 11. Auditor General
 12. Govt. Audit Superintendent/UGC
 13. Govt. Audit Superintendent/Universities



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நிதி அமைச்சு
MINISTRY OF FINANCE

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செயலகம், கொழும்பு 01.
இலங்கை

The Secretariat, Colombo 01.
Sri Lanka

කාර්යාලය } (94)-11-2484500
அலுவலகம் } (94)-11-2484600
Office } (94)-11-2484700

ෆැක්ස් }
பெக்ஸ் } (94)-11-2449823
Fax }

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Website }

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My No. } உமது இல.
Your No. }

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திகதி } 16.02.2016
Date }

Public Finance Circular 431(1)

Secretaries of Ministries

Chief Secretaries of Provincial Councils

Heads of Departments

District Secretaries and Divisional Secretaries

Heads of Local Government Institutions

Chairmen of State Corporations, State Banks, Statutory Board and Government Owned Companies

PURCHASE OF AIRLINE TICKETS TO TRAVEL ABROAD

01. In order to ensure the maximum opportunities for all eligible Airline Ticketing Agencies intended to take part in the procurement process to provide Air Travel facilities with a high quality for the State institutions, giving maximum value of money in line with government procurement guidelines, para 03 of Public Finance Circular No 431 dated 24.04.2008 is amended as follows with effect from 15.02.2016.

“03. Quotations should be called from recognized Air Travel agencies/companies registered under Civil Aviation Authority for the purchase of airline tickets and make travel arrangement for which provides maximum value for money should be selected in complying with provisions of procurement guidelines.

02. Information for recognized Air Travel agencies/companies registered under Civil Aviation Authority is available at “Licensed Air Line Ticketing Agents in Sri Lanka” in www.caa.lk, the website of Civil Aviation Authority.

Sgd: R.H.S. Samaratinga
Secretary to the Treasury

Copy: Auditor General