



NOMINATION FOR UNIVERSITIES PENSION FUND

Secretary
University Grants Commission

1) Member Details

1. Full Name of the Member :
2. Permanent Address:.....
3. University Provident Fund Number :
4. Designation:
5. Name of the Institution:.....

Nomination under Section 93(2A) of the Universities Act No. 16 of 1978

	<i>Full Name and Address</i>	<i>NIC Number</i>	<i>Relationship</i>	<i>Share %</i>
1			
2			
3			
4			
5			
6			

.....
Signature of Member

I hereby nominate the person/persons in number named in above table as the person/persons entitled, to receive on my death, the amount payable to me from my Pension Fund.

In witness whereof I sign this presence aton thisday of20..... I also have read and understood the annexed note regarding the rules governing the nominations.

.....
Signature of Member

.....
Signature of 1st Witness
Head of the Dept. /Branch
(official seal should be affixed)

.....
Signature of 2nd Witness
A member of the Universities Pension Fund

Name

Name

N.I.C. No

N.I.C. No

Designation

Designation

UPF No.

UPF No.

2) Certification by the Head of the Institution

I hereby certified that Mr./Mrs./Miss/Rev.....
Provident Fund Account bearing No:is an employee of this institution and that the above nomination/nominations/was/were made by the said employee and that the details given in table above are true and correct.

.....
Registrar

.....
Head of H.E Institution/Institute

Name:.....

Name.....

N.I.C.No.....

N.I.C.No.....

Official Seal has to be affixed.

UNIVERSITIES PENSION FUND

TO BE RETAINED WITH THE CONTRIBUTOR

GUIDELINES AND THE RULES GOVERNING NOMINATIONS

1. A contributor who wish to make a nominations shall,
 - a) If he is a married person, nominate jointly or severally his spouse and children;
 - b) If he is a bachelor, nominate any person.
2. A contributor who does not wish to make any nomination shall declare his intention by specifying in the list of nominees that he has no nominees.
3. A nomination shall not be valid or have any effect in Law unless the same has been made and handed over to the Secretary of the Commission or to the Head of the relevant Higher Educational Institutions, as the case may be, before the death of the contributor making the nominations.
4. Every nomination form shall be signed by the contributor in the presence of the Head of the Department or of the branch of the Commission or Higher Educational Institution in which the contributor is employed and in the presence of another contributor who shall witness the signature of such contributor.
5. Where a person is unable to sign, he shall in lieu of his signature, place his left thumb impression in the presence of the Head of the Department or of the Branch of the Commission or Higher Educational Institution in which the contributor is employed and another contributor who shall certify the nomination form to the effect that such thumb impression is the thumb impression of the person who made such nomination.
6. A nominee of any contributor shall not be eligible to witness or certify the signature or the thumb impression of a contributor.
7. Where more than one person is nominated, the contributor making the nomination may specify in the nomination form the proportion in which, the benefits payable shall be shared by the respective nominees.
8. Where more than one person is nominated and no direction in regard to the shares payable to the nominees has been given by the contributor in any nomination made by him, the benefits payable shall be paid to the persons so nominated in equal shares.

9. (1) A nomination shall be deemed to revoked,
 - a) Upon the death of the nominee;
 - b) Where there is more than one nominee in the event of the death of anyone of those nominees during the life time of the contributor who made such nomination; or
 - c) In case of any nomination made by a contributor prior to his marriage, upon the marriage of such contributor.
- (2) Where any nomination made by a contributor is deemed to be revoked such contributor may make a fresh nomination
10. (1) A nominee of a contributor to the Fund shall be entitled to receive payments from the Fund, only;
 - a) If he has been nominated by the contributor within the period of contribution of such contributor to the Fund; and
 - b) Upon the death of the contributor.
- (2.) In the event of the nominee being a minor, at the time of the death of a contributor, the payment due from the Fund shall;
 - a) Where there is no testamentary case relating to the estate of the diseased contributor, be deposited in a government approved bank, to the credit of such nominee subject to the provisions of the act
or,
 - b) Where there is a testamentary case pending in respect of the estate of the deceased contributor be disposed in the manner ordered by the court.
11. If there is no valid nomination in force or if the nominee or nominees, as the case may be, are dead at the time of the death of the contributor, payment shall be made to the legal heirs of the deceased contributor.
12. The nomination for the Pension Fund shall applicable only when releasing the balance of the fund to legal heirs in the event of death of an employee without completing 20 years of service or in the event of death of a bachelor/ spinster.