



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 05/2016(ii)

No. 20, Ward Place  
Colombo 07  
2<sup>nd</sup> August, 2017

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### Issuing of Motor Vehicle Permits on Concessionary Terms

Your attention is drawn to the Establishments Circular Letter Nos: 05/2016, 05/2016 (i) and 06/2016 dated 22/08/2016, 06/12/2016 and 22/09/2016 respectively.

The University Grants Commission at its 967<sup>th</sup> meeting held on 06.07.2017 decided to adopt Trade and Investment Policy Circular No. 01/2016 (II) dated 01.06.2017 on "Issuing Motor Vehicle Permits on Concessionary Terms" in the University System.

A copy of the Trade and Investment Policy Circular No. 01/2016 (II) dated 01.06.2017 is enclosed herewith for your information and compliance.

  
**Prof. Mohan de Silva**  
Chairman

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1. Secretary/ Ministry of Higher Education & Highways
  2. Chairman's Office/UGC
  3. Vice-Chairman/UGC
  4. Members of the UGC
  5. Secretary/UGC
  6. Deans of Faculties
  7. Registrars of Universities
  8. Accountant/UGC
  9. Bursars of Universities
  10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
  11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
  12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
  13. Internal Auditor/UGC
  14. Govt. Audit Superintendents of Universities
  15. Snr. Asst. Int. Auditors of HEIs
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  17. Auditor –General