



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 18/2017

No. 20, Ward Place,
Colombo 07.

September 12, 2017

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

SCHEMES OF RECRUITMENT FOR THE POSTS OF MARSHAL GRADE II, MARSHAL GRADE I, DEPUTY CHIEF MARSHAL AND CHIEF MARSHAL

Your attention is invited to the existing Schemes of Recruitment of the posts of Marshal Grade II and Marshal Grade I laid down in Commission Circular No. 342 of 20.04.1987 and the Schemes of Recruitment of the posts of Deputy Chief Marshal and Chief Marshal given in Commission Circular No. 922 of 23.06.2010.

02. The Commission at its 969th meeting held on 03.08.2017 decided to amend the Schemes of Recruitment of the above posts.

03. The amended Scheme of Recruitment applicable to each of the above posts is given as follows;

Post of Marshal Grade II	- Annex I
Post of Marshal Grade I	- Annex II
Post of Deputy Marshal	- Annex III
Post of Chief Marshal	- Annex IV

04. These Schemes of Recruitment will come into force with effect from September 15, 2017.

05. Provisions for absorption of the present holders of the post of Marshal Grade II and Marshal Grade I, will be notified in due course.

06. Please take action accordingly.

Prof. Mohan de Silva
Chairman

Copies :

1. Secretary/ Ministry of Higher Education & Highways
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/ UGC
6. Deans of Faculties
7. Registrars of Universities

Contd/-

8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/3/79

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SCHEME OF RECRUITMENT FOR THE POST OF MARSHAL GRADE II

Post & Salary Scale	Method of Recruitment	Proposed Qualifications
<p>Marshal Grade II</p> <p>UMN 3(II)</p> <p>Rs. 42590-18x615 – 53660 p.m. as at 01.01.2020.</p> <p>(Payment of salary should be made as per Appendix II of the DMS circular given in Commission Circular No. 17/2016 of 05.12.2016.)</p>	<p>By advertisement within the UGC and Higher Educational Institutions/Institutes in the first instance.</p> <p>If no suitable applicants are available, recruitment by open advertisement.</p> <p>Selection by structured interview.</p> <p>Applicants who have scored 40% or above at the structured interview are eligible to be considered for selection.</p>	<p>1. A graduate of a recognized University/Higher Educational Institution. Age – Between 30 -45 years</p> <p>Physique – Height : 5'5" Chest : 32" deflated</p> <p>Note : Preference will be given to those who possess experience in Police/Armed Forces and active participation in sports activities, social welfare activities within the university and at national level.</p> <p align="center">OR</p> <p>2. A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.</p> <p align="right">Department of Human Resources, University Grants Commission No. 20, Ward Place, Colombo 7.</p>

SCHEME OF RECRUITMENT FOR THE POST OF MARSHAL GRADE I

Post & Salary Scale	Proposed Method of Recruitment	Proposed Qualifications
Marshal Grade I UMN 3(I) Rs. 49635-9x895;4x1125-62190 p.m. as at 01.01.2020 (Payment of salary should be made as per Appendix II of the DMS circular given in Commission Circular No. 17/2016 of 05.12.2016.)	By promotion. Selection by structured interview. Applicants who have scored 40% or above at the structured interview are eligible to be considered for promotion.	A holder of the post of Marshal Grade II in the University System and confirmed in that post with eight (08) years of satisfactory service in that grade.

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SCHEME OF RECRUITMENT FOR THE POST OF DEPUTY CHIEF MARSHAL

Post & Salary Scale	Proposed Method of Recruitment	Proposed Qualifications
<p>Deputy Chief Marshal</p> <p>U -EX 1(II)</p> <p>Rs. 49860 - 3 x 1125 -53235(EB) 54475;12x1240 - 69355 p.m. as at 01.01.2020.</p> <p>E.B - After completion of three years of service from the date of appointment as Deputy Chief Marshal and having earned all increments.</p> <p>(Payment of salary should be made as per Appendix II of the DMS circular given in Commission Circular No. 17/2016 of 05.12.2016.)</p>	<p>By Promotion.</p> <p>Section by structured interview.</p> <p>Applicants who have scored 40% or above at the structured interview are eligible to be considered for promotion.</p>	<p>A holder of the post of Marshal Grade I and confirmed in that post with three (03) years of experience in that post.</p>

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SCHEME OF RECRUITMENT FOR THE POST OF CHIEF MARSHAL

Post & Salary Scale	Proposed Method of Recruitment	Proposed Qualifications
<p>Chief Marshal</p> <p>U -EX 2(II)</p> <p>Rs. 64710 – 8x1240 ; 8x1520-86790 p.m. as at 01.01.2020.</p> <p>E.B. U-EX 2(I) - After completion of seven years of service from the date of appointment to the post of Chief Marshal and having earned all increments.</p> <p>(Payment of salary should be made as per Appendix II of the DMS circular given in Commission Circular No. 17/2016 of 05.12.2016.)</p>	<p>By advertisement within the UGC and the Higher Educational Institutions/ in the first instance. If no suitable applicants are available, recruitment by open advertisement.</p> <p>Selection by structured interview.</p> <p>Applicants who have scored 40% marks or above at the structured interview are eligible to be considered for selection</p>	<p>1. A holder of the post of Deputy Chief Marshal in the Marshal Service in the university system and confirmed in that post with not less than five (05) years of satisfactory service in that grade.</p> <p>Physique : Height - 5'5" Chest - 32" deflated</p> <p>Note : Preference will be given to those with actively participated in sports activities, social welfare activities and recreation programmes within the university and at national level.</p> <p align="center">OR</p> <p>2. An Officer not below the rank of Lieutenant Colonel in Sri Lanka Armed Forces/equivalent rank in Sri Lanka Police with active participation in sports activities.</p>

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