



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 04/2018

No. 20, Ward Place
Colombo 07

26th February, 2018

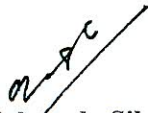
Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Adoption of Public Administration Circular No. 31/(2001) (XIII) - List of Names of Disciplinary Inquiry Officers

The University Grants Commission at its 979th meeting held on 18.01.2018 decided to adopt the Public Administration Circular No. 31/2001 (XIII) dated 24.10.2017 for implementation in the University System.

Copy of the above Public Administration Circular is enclosed herewith for your information and compliance.

Please take action accordingly.


Prof. Mohan de Silva
Chairman

- Copies:
1. Secretary/ Ministry of Higher Education & Research
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of Trade Unions
 17. Auditor -General

File No: UGC/HR/6/3/37

Public Administration Circular : 31/2001(XIII)

My No: EST-3/DICIP/06/0255
 Ministry of Public Administration
 and Management
 Independence Square
 Colombo 07.

24.10.2017

Secretaries to Ministries
 Chief Secretaries of Provinces
 Heads of Departments

**List of Names of Disciplinary Inquiry Officers under Sub-Section 19:5,
 Chapter XLVIII, Volume II of the Establishments Code**

In terms of the provisions in Sub-Section 19:5, Chapter XLVIII, Volume II of the Establishments Code, names of the Disciplinary Inquiry Officers indicated in Schedule 01 attached herewith are newly included to the list of names of Disciplinary Inquiry Officers published in Public Administration Circulars given below.

No: 31/2001	- 03.12.2001	No: 31/2001 (I)	- 13.12.2002
No: 31/2001 (II) -2004	- 13.10.2004	No: 31/2001(III) -2005	- 28.12.2005
No: 31/2001 (IV) -2007	- 03.08.2007	No: 31/2001(V) -2008	- 31.10.2008
No: 31/2001 (VI)-2010	- 08.10.2010	No: 31/2001(VII)-2011	- 12.10.2011
No: 31/2001(VIII)-2012	- 13.02.2013	No: 31/2001(IX)-2014	- 25.01.2014
No: 31/2001(X)	- 12.02.2015	No: 31/2001 (XI)	- 29.02.2016
No. 31/2001 (XII)	- 22.02.2017		

02. The revisions made in respect of Disciplinary Inquiry Officers indicated in the list of names published by above Circulars are mentioned in Schedule 02.

03. At the instances where it is difficult to appoint the Officers already in service as Disciplinary Inquiry Officers without causing interruption to their duties, the Retired Officers mentioned in Schedule 01 can be appointed to tribunals in addition to the Officers included in circulars mentioned in Paragraph 01, subject to the provisions in Sub-Section 19:3, as mentioned in Sub-Section 19:6, Chapter XLVIII, Volume II of the Establishments Code.

04. However, the Disciplinary Inquiry Officers cannot act as Prosecuting or Defending Officers at the instances specified by Sub-Section 19:14, Chapter XLVIII, Volume II of the Establishments Code.

05. Attorneys-at-Law whose names are indicated in the lists of Disciplinary Inquiry Officers published by Public Administration Circular 35/92(II) dated 26.06.1995 and Public Administration Circular 35/92(IV) dated 13.11.1997 can act further as Disciplinary Inquiry Officers.

06. Officers who expect to be registered in the pool of Disciplinary Inquiry Officers as per the provisions of Public Administration Circular 02/2001 (I) dated 11.10.2001 after their retirement, should submit their applications in accordance with the specimen revised newly, which is mentioned in Annex I of this Circular and the list of names of retired Officers who become qualified out of them will be published from time to time.

Sgd:/ J.J.Rathnasiri

Secretary

Ministry of Public Administration and Management

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Schedule: 01

**List of Names of Disciplinary Inquiry Officers under Sub-Section 19:5,
Chapter XLVIII, Volume II of the Establishments Code**

Serial Number	Name with initials	Address and Telephone Number	Post held last in public service	Ministry/ Department/ Institution	Districts where disciplinary inquiries can be conducted	Medium in which disciplinary inquiries can be conducted
01	Mr.B.P.B.Ayupala	No.35, Sri Medhananda Mawatha, Panadura. 038-2232404 071-8302303	Senior Superintendent of Police	Department of Police	Kalutara Colombo Galle Matara Rathnapura	Sinhala
02	Mr.S.M.L.Chandrasiri	Gammana Road, Koswatta. 031-2257795	Additional Director General	Department of Technical Education and Training	Puttalam Kurunegala Gampaha	Sinhala
03	Mrs.W.A.I.Perera	“Airavana”, 7 th lane, N.M.Appuhami Mawatha, Gepallava, Uhumiya. 071-8014263 037-2238596	Assistant Commissioner of Agrarian Development	Department of Agrarian Development	Kurunegala Puttalam Gampaha Kegalle Kandy Anuradhapura	Sinhala
04	Mr.S.W.Wadanambi	54 A, Dharmarathna Mawatha, Madiwela, Kotte. 071-4433480 011-2779573	Chief Internal Auditor	Department of Wildlife Preservation	Colombo Gampaha Kalutara Matara Galle Hambantota	Sinhala

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