



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 05 / 2018

No. 20, Ward Place,
Colombo 07.

April 02, 2018

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

MARKING SCHEME FOR EVERY SELECTION COMMITTEE FOR THE PURPOSE OF RECRUITMENTS

It has been brought to the notice of the Commission at its 974th meeting held on 27.10.2017, that in certain Higher Educational Institutions/Institutes the Selection Committees constituted for recommending suitable persons for appointment, make their recommendation without evaluating the candidates based on an approved Marking Scheme.

2. Therefore, the Higher Educational Institutions/Institutes are informed to use Mark Sheets based on Marking Schemes approved by the Governing Authority for recruitments to all posts in the university system.

3. Approval of the Governing Authority for a duly designed Marking Scheme for every post should have been obtained prior to conducting the interview for that particular post.

4. Please take action accordingly.


Professor Mohan de Silva
Chairman

Copies :

1. Secretary/ Ministry of Higher Education & Highways
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/ UGC
6. Deans of Faculties
7. Registrars of Universities
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions/ Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/ Snr. Asst. Bursars/Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Deputy Int. Auditors/ Snr. Asst. Int. Auditors/Asst. Int. Auditors of HEIs
16. Secretaries of Trade Unions
17. Auditor-General

UGC/HR/2/3/85
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