



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 01/2019

No. 20, Ward Place  
Colombo 07

8<sup>th</sup> April, 2019

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

**Granting No-pay leave for female officers serving in Public Corporations, Statutory Boards and Fully Government owned Companies to obtain Treatment for Sub Fertility**

The University Grants Commission at its 1005<sup>th</sup> meeting held on 07.03.2019 having considered the Management Services Circular No. 04/2018 dated 21.11.2018 on "Granting No-pay leave for female officers serving in Public Corporations, Statutory Boards and Fully Government Owned Companies to obtain Treatment for Sub Fertility", granted approval to implement the provisions of the above Circular in the University System.

A copy of the Management Services Circular No. 04/2018 dated 21.11.2018 is enclosed herewith for your information and compliance.

**Prof. P.S.M. Gunaratne**  
Vice Chairman

- Copies:
1. Secretary/ Ministry of City Planning, Water Supply and Higher Education
  2. Chairman's Office/UGC
  3. Vice-Chairman/UGC
  4. Members of the UGC
  5. Secretary/UGC
  6. Deans of Faculties
  7. Registrars of Universities
  8. Accountant/UGC
  9. Bursars of Universities
  10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
  11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
  12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
  13. Internal Auditor/UGC
  14. Govt. Audit Superintendents of Universities
  15. Snr. Asst. Int. Auditors of HEIs
  16. Secretaries of trade Unions
  17. Auditor -General



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**நிதி மற்றும் பொருளாதார விவகாரங்கள் அமைச்சு**  
**MINISTRY OF FINANCE AND ECONOMIC AFFAIRS**

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செயலகம், கொழும்பு 01.  
 இலங்கை

The Secretariat, Colombo 01.  
 Sri Lanka

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 Website }

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Management Services Circular: 04/2018

To Secretaries to Ministries  
 Chairmen of Public Corporations, Statutory Boards and  
 Fully Government Owned Companies

**Granting No-pay leave for female officers serving in Public Corporations, Statutory Boards and Fully Government Owned Companies to obtain Treatment for Sub Fertility**

The approval of the Cabinet of Ministers has been granted by the Cabinet Decision No.CP/18/1067/809/024 dated 12.06.2018 for granting no-pay leave for female officers serving in Public Corporations, Statutory Boards and Fully Government Owned Companies to obtain treatment for sub fertility.

02. Accordingly, no-pay leave to be spent in or out of the Island shall be approved for a maximum period of one (01) year for female officers serving in Public Corporations, Statutory Boards and Fully Government Owned Companies to obtain treatment for sub fertility on the recommendations of a Consultant Obstetrician and Gynecologist.

03. The above provisions shall be effective from the date of issuance of this Circular.

**Sgd / S.R. Attygalle**

Secretary to the Treasury and

Secretary to the Ministry of Finance and Economic Affairs

Copies:-

1. Secretary to the President
2. Secretary to the Prime Minister
3. Secretary to the Cabinet of Ministers
4. Auditor General
5. Secretary, National Salaries and Cadre Commission