



## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO. 06/2019

No. 20, Ward Place,  
Colombo 07.

August 01, 2019

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### **MUTUAL TRANSFERS OF EMPLOYEES ON PROBATION PERIOD IN UNIVERSITY SYSTEM**

Your attention is invited to the Section 78 of the Universities Act No. 16 of 1978 and also Section 1:2 of the Chapter IV of the Establishments Code of the University Grants Commission and the Higher Educational Institutions. Your attention is further invited to the letter no. UGC/HR/5/2/5 dated 01.03.2016 issued on transfers of employees in the University System.

The University Grants Commission at its 1012<sup>th</sup> meeting held on 20.06.2019 decided to allow probationary employees to apply for transfers on mutual basis provided that they have completed one year of service in their probation period in a permanent post and duly consent of the two Higher Educational Institutions/ Institutes concerned for the same, is present.

The provisions of this Circular is effective from 01.08.2019.

Please take action accordingly.

**Prof. Mohan de Silva**  
Chairman

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UGC/HR/5/1