



## UNIVERSITY GRANTS COMMISSION

### Finance Circular Letter No. 07/2019

06<sup>th</sup> December 2019

Vice-Chancellors of Universities,  
Directors of Institutes,  
Rectors of Campuses

### **Management of Public Expenditure and Maintenance of Financial Discipline** **National Budget Circular No. 07/2019**

The Ministry of Finance, Economy and Policy Development issued the National Budget Circular No 07/2019 dated 04<sup>th</sup> December 2019 on the above subject.

Accordingly, you are requested to prepare appropriate control criteria in order to ensure proper expenditure control especially over the usage of electricity and water, telephone communication services, procurement of stationery and office equipment, domestic and foreign travel. These criteria must be e-mailed to Director General, Department of National Budget ([dgnb@nbd.treasury.gov.lk](mailto:dgnb@nbd.treasury.gov.lk)) for concurrence with a copy to Director General, Department of Management Audit ([dgma@dma.treasury.gov.lk](mailto:dgma@dma.treasury.gov.lk)) on or before 10<sup>th</sup> December 2019.

Copy of the above circular is enclosed herewith for compliance by all universities and Higher Educational Institutions.

The circular is available on the UGC website [www.ugc.ac.lk](http://www.ugc.ac.lk)

  
Prof. Mohan De Silva  
Chairman

- Cc:
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  2. Director General/National Budget Department
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