



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO : 03/2021

No. 20, Ward Place  
Colombo 07

February 19, 2021

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### SCHEME OF RECRUITMENT FOR THE POST OF LABORATORY ATTENDANT

Your attention is invited to the Scheme of Recruitment for the post of Laboratory Attendant laid down in Commission Circular No. 10/2020 of 12.11.2020.

2. The existing holders of the post of Laboratory Attendant in the salary code of U-PL 3 should be considered on personal to the holder basis until their services ceased to be operative due to retirement, resignation, deceased, etc. and the promotional avenues for the post of Laboratory Attendant (Higher Grade), Laboratory Attendant (Supra Grade) and Laboratory Attendant (Special Grade) under the salary code of U-PL 3(II), U-PL 3(I), U-PL 3(Sp) respectively should be as existed prior to issuing the Commission Circular No. 10/2020 of 12.11.2020 as follows ;

Post and Salary Code	Method of Recruitment	Qualifications
<b>Laboratory Attendant (Higher Grade)</b> U-PL 3(II)*	By promotion. Selection by an interview.	A Laboratory Attendant (Lower Grade) who has completed 08 years' satisfactory service in that grade <b>or</b> has spent one year on the maximum of the salary scale may be considered for promotion.
<b>Laboratory Attendant (Supra Grade)</b> U-PL 3(I)*	By promotion. Selection by an interview.	A Laboratory Attendant (Higher Grade) who has completed 05 years' satisfactory service in that grade.
<b>Laboratory Attendant (Special Grade)</b> U-PL 3(Sp)*	By promotion. Selection by an interview.	A Laboratory Attendant (Supra Grade) who has completed 05 years' satisfactory service in that grade.

\*Personal to holder basis.

3. Please take action accordingly.

Senior Prof. Sampath Amaratunge  
Chairman

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File No. UGC/HR/2/3/35