



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 08/2021 (i)

No. 20, Ward Place  
Colombo 07

July 29, 2021

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### **IDENTIFYING PROFESSORS APPOINTED BY ADVERTISEMENT/PROMOTION**

Your attention is invited to the Establishments Circular Letters No. 08/2021 of 28.04.2021 (especially paragraph 3) on the above subject.

2. The Commission at its 1057<sup>th</sup> and 1059<sup>th</sup> meetings held on 17.06.2021 and 22.07.2021, respectively, approved to apply the following procedure to decide the area of specialization to be included in the title of the professorship of the already promoted Associate Professors/Professors (on merit) and those who have submitted applications for merit promotions to the posts of Associate Professor/Professor before 03.05.2021 (only those who have been considered under the provisions of the Establishments Circular Letter No. 07/2019 of 08.11.2019);

- (a) Firstly, the relevant academic staff member should make a request, indicating the specialized area to be included in the title of the professorship.
- (b) Secondly, such a request should be submitted to the Senate, with the recommendation of the Head of the Department and the Dean of the Faculty.
- (c) Thirdly, the Senate shall appoint a Panel of three (3) members, consisting of two (2) Senior Professors/Professors with a specialty in the relevant field and the Dean of the Faculty, to decide the specialization area to be included in the title of the professorship. However, if the Dean of the Faculty is the requestee, an additional Senior Professor/ Professor shall be appointed. Where applicable, this Panel should include the Chair Professor of the relevant Department. Further, one (1) member of this Panel should be a person from outside the Institution, with relevant expertise.
- (d) Fourthly, the said Panel should make a recommendation to the Senate. The specialty requested may be recommended by the Panel, subject to the following:
  - (i) If the requested specialty is in line with his/her academic progression such as the Bachelor's degree, Doctoral degree, major research areas and is the same as the name of the Department of Study s/he is attached to.

Contd./

- (ii) If the requested specialty is in line with his/her academic progression such as the Bachelor's degree, Doctoral degree, major research areas and is the same as an approved unit or major specialist area established in the Department of Study s/he is attached to.
  - (iii) In other situations, the majority of his/her teaching subjects at both undergraduate and postgraduate and research publications especially in indexed journals should be in the area of the specialization requested by the applicant. Further, the applicant should have been a nationally/internationally recognized expert in the requested field.
- (e) Finally, the recommendation of the Senate should be submitted for the approval of the Council.

3. Further, upon following the above-mentioned procedure, those academic staff members who have been considered under the provisions of the Establishments Circular Letter No. 07/2019 in case of merit promotions to professorial posts, can be identified by the name of the discipline/branch of a discipline they are specialized, along with the name of the Department of Study that they are attached to. *For example, Professor in Economics in the Department of Economics, Professor in Econometrics in the Department of Economics etc.*

4. The provisions of this circular will come into effect from 02.08.2021.

5. Please take action accordingly, and bring this to the notice of the relevant academic staff concerned.



**Senior Prof. Sampath Amaratunge**  
Chairman

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