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பல்கலைக்கழக மானியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

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எனது இலக்கம்
My Number } UGC/CIA/F/IA Circular letters

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அஞ்சல் பெட்டி
Post Office Box } 1406

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20, වෝඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.
20, வாட்டு இடம், கொழும்பு 7, இலங்கை.
20, Ward Place, Colombo 07, Sri Lanka.

04.10.2021

Vice-Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Appointment of Internal Auditors to Campuses/Institutes

Your attention is invited to the letter sent by the Director General, Department of Management Audit, General Treasury and the subsequent letter No. UGC/S/PA/111 dated 28.07.2020 regarding the above matter.

The Commission at its 1054th meeting held on 06.05.2021 having noted that most Campuses/Institutes have not taken action to appoint an Internal Auditor to their organization decided to recommend following procedure to appoint an Internal Auditor.

- i. Campuses/Institutes should refer above provisions to their Audit Committee and decide the required cadre positions for them to establish Internal Audit Units (IUAs) in their Campuses/Institutes and make necessary recommendations to the Council/Board of Management for approval.
- ii. The required cadre provisions with the approval of the Council/Board of Management should be submitted to the General Treasury through the Chairman/UGC for the approval.
- iii. The Internal Audit Circular Letter 01/2019 dated 10.01.2019 and the Internal Audit Circular Letter 03/2019 dated 26.07.2019 issued entrusting the audit works of Campuses/Institutes to the Internal Audit Departments of Universities of which such Campuses/Institutes are attached would automatically be rescinded when Internal Audit Unit is established by the respective Campus/Institute.

Please take action accordingly

Senior Professor Sampath Amaratunge
Chairman

Cc:

1. Chairman/UGC
2. Vice-Chairman/UGC
3. Members of the UGC
4. Secretary/UGC

5. Deans of Faculties
6. Registrars of Universities
7. Accountant/UGC
8. Internal Auditor/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of Universities/Campuses/Institutes
11. Dep. Registrars/ Snr. Asst. Registrars/Asst. Registrars of HEIs/Campuses
12. Dep. Bursars/Snr. Asst. Bursars/Asst. Bursars of HEIs/Campuses
13. Dep. Internal Auditors /Snr. Asst. Int. Auditors/Asst. Int. Auditors of Universities
14. Auditor General
15. Govt. Audit Superintendents of Universities
16. Secretaries of Trade Unions

File No. UGC/CIA/F/IA Cir./1