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பல்கலைக்கழக மானியங்கள் ஆணைக்குழு  
UNIVERSITY GRANTS COMMISSION

මගේ අංකය  
எனது இலக்கம்  
My Number } UGC/HR/6/5/1

තැපැල් පෙට්ටිය  
அஞ்சல் பெட்டி  
Post Office Box } 1406

ඔබේ අංකය  
உமது இலக்கம்  
Your Number }  
17.12.2021

20, වෝඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.  
20, வாட்டு இடம், கொழும்பு 7, இலங்கை.  
20, Ward Place, Colombo 07, Sri Lanka.

Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

**Public and work-related activities of the Universities and Higher Educational Institutes (HEIs)**

Your attention is drawn to Public Administration Circular No. 02/2021(V) dated 01.10.2021 on “Maintaining the Public Service under Normalcy” adopted by the Establishments Circular Letter No. 14/2021 dated 01.10.2021 and document titled “Directions of the Proper Authority for the whole of Sri Lanka issued as Press Release - Public and work-related activities effective from 16<sup>th</sup> – 30<sup>th</sup> November 2021” dated 15.11.2021 issued by the Ministry of Health.

The Commission at its 1067<sup>th</sup> meeting held on 29.11.2021 having drawn its attention to the Item No. (e) of the Section 01. of the document titled “Directions of the Proper Authority for the whole of Sri Lanka issued as Press Release” i.e. “**The workplaces can function as usual adhering to the COVID-19 precautionary measures**” and the necessity and importance of carrying out and ensuring the Public and work-related activities of the Universities and Higher Educational Institutes, decided to inform the Universities and Higher Educational Institutes the following;

- The all staff of the Universities and Higher Educational Institutes should report for work fully (100%) with effect from 20<sup>th</sup> December 2021.
- The general provisions for arrival & departure and the conditions for leave and short leave will be applied with effect from 20<sup>th</sup> December 2021.

Senior Prof. Sampath Amaratunge  
Chairman

Cc: 1. Vice-Chairman/UGC  
2. Secretary/UGC  
3. Registrars of Universities