



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 06 / 2022

No. 20, Ward Place  
Colombo 07

01<sup>st</sup> August 2022

Vice Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

### THREE MONTHS LEAVE FOR VICE CHANCELLORS WHO COMPLETE A FULL-TERM OF OFFICE

Your attention is invited to the General Circular Letter No. C/99/04 of 28.10.1999 on the above subject.

02. The Commission at its 1077<sup>th</sup> and 1081<sup>st</sup> meetings held on 28.04.2022 and 07.07.2022 respectively, approved the following provision to be effective for the staff members who will be completing a full term of office of the Vice Chancellor.

"If a staff member could not avail of the special leave as provided in the General Circular Letter No. C/99/04 dated 28.10.1999 fully or a part thereof when reverting to his/her substantive post on completion of a full term of office of the Vice-Chancellor due to an appointment made by the President or the Cabinet of Ministers on the grounds of national interest, such a staff member shall be allowed to avail the remaining part of the said special leave at a later stage before his/her retirement from the university service."

03. The provision given in paragraph No. 02 will be effective from 07.07.2022.

04. Please take action accordingly.

Senior Prof. Sampath Amaratunge  
Chairman

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