

## NOTICE

Written Examination for Promotion of Management Assistant, Management Assistant (Book Keeping), Management Assistant (Shroff) and Management Assistant (Store Keeping) from Grade III to Grade II – 2025

Scheduled Date : **Friday, 21<sup>st</sup> March 2025**

Scheduled Time : 09.00 a.m. – 04.30 p.m.

Venue : Faculty of Graduates Studies, University of Colombo

**Note :**

**Admission Forms** can be downloaded from the link “Admission Forms - Written Examination for Promotion of Management Assistant, Management Assistant (Book Keeping), Management Assistant (Shroff) and Management Assistant (Store Keeping) from Grade III to Grade II – 2025” in the “HR” tab on the UGC website from 10<sup>th</sup> March 2025 onwards.

(Please contact UGC via [promotion.ma@ugc.ac.lk](mailto:promotion.ma@ugc.ac.lk) for any clarification on Admission Forms.)