



18/2005

## UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO; 853

No.20, Ward Place,  
Colombo 07.  
05<sup>th</sup> November, 2004

Vice-Chancellors of Universities,  
Rectors of Campuses,  
Directors of Institutes

### SCHEMES OF RECRUITMENT FOR THE POSTS OF NURSING OFFICER (DENTAL) SPECIAL GRADE, PUBLIC HEALTH INSPECTOR SPECIAL GRADE AND DATA ENTRY OPERATOR SPECIAL GRADE

Your kind attention is invited to the existing schemes of recruitment applicable to the above posts sent along with the letter No. UGC/HR/2/3/182 of 04<sup>th</sup> July, 2001.

2. The Commission at its 653<sup>rd</sup> meeting held on 19.03.2004 decided to reduce the period of service specified in the existing schemes of recruitment from 10 to 05 years and to amend the schemes of recruitment accordingly with effect from 01.01.2003.
3. The amended schemes of recruitment of the posts of Nursing Officer ( Dental) Special Grade, Public Health Inspector, Special Grade and Data Entry Operator, Special Grade are indicated in the annexed schedule and the existing schemes of recruitment for same are hereby rescinded.
4. Please take action accordingly.

  
(Prof. B.R.R.N. Mendis)

BDS(Hons.), Ph.D. (Bristol), FDSRCS(Eng. & Edin.), FFDRCS(I)  
Chairman

.. 5.11.04

1. Chairman's Office/UGC
2. Vice-Chairman/UGC
3. Members of the UGC
4. Secretary/UGC
5. Deans of Faculties
6. Registrars of Universities
7. Financial Controller/UGC
8. Bursars of Universities
9. Librarians/ SAL/AL of the Higher Educational Institutions/ Institutes
10. Deputy Registrars/ Snr.Asst.Registrars/ Asst.Registrars of Campuses/ Institutes
11. Deputy Bursars/Snr.Asst.Bursars/Asst.Bursars of Campuses/Institutes
12. Chief Internal Auditor/UGC
13. Govt.Audit Superintendents of Universities
14. Snr.Asst.Int.Auditors/ Asst.Int.Auditors of HEIs
15. Secretaries of Trade Unions
16. Auditor -General

**SCHEMES OF RECRUITMENT FOR THE POSTS OF NURSING OFFICER (DENTAL) SPECIAL GRADE, PUBLIC HEALTH INSPECTOR SPECIAL GRADE & DATA ENTRY OPERATOR SPECIAL GRADE**

Post & Salary Code	Method of Recruitment	Qualifications
Nursing Officer (Dental) Special Grade A-04(d)	By promotion Selection by Structured Interview	A Nursing Officer (Dental) Supra Grade who has completed 5 years satisfactory service in that grade may be considered for promotion.
Public Health Inspector, Special Grade A-04(d)	By promotion Selection by Structured Interview	A Public Health Inspector Gr.I, who has completed 5 years satisfactory service in that grade may be considered for promotion.
Data Entry Operator, Special Grade A-04(d)	By promotion Selection by Structured Interview.	A Data Entry Operator, Supra Grade who has completed 5 years satisfactory service in that grade may be considered for promotion.