



UNIVERSITY GRANTS COMMISSION

COMMISSION CIRCULAR NO: 913

No. 20, Ward Place,
Colombo 07.

July 03rd, 2009

Vice-Chancellors of Universities,
Rectors of Campuses,
Directors of Institutes.

GUIDELINES FOR STUDENTS REGISTRATION OF STUDENTS AT UNIVERSITIES

The Commission at its 779th meeting held on 07.05.2009 decided to have a common registration form and set of guidelines for registration of students at all Universities.

The common registration form and the guidelines for registration of students were prepared based on the decisions arrived at a workshop held to discuss matters pertaining to admission of students with the participation of all parties concerned, for the academic year 2008/2009.

The common registration form and the guidelines thus prepared are attached hereto.

Please take action accordingly.

(Prof. Gamini Samaranyake)
Chairman

- Cc:
1. Chairman's Office / UGC
 2. Vice-Chairman / UGC
 3. Members of the UGC
 4. Secretary / UGC
 5. Deans of Faculties
 6. Registrars of Universities
 7. Financial Controller / UGC
 8. Bursars of Universities
 9. Librarians / SAL / AL of the HEII
 10. Deputy Registrars / Snr. Asst. Registrars / Snr. Asst. Secretaries (UGC) / Asst. Registrars / Asst. Secretaries (UGC) of Campuses / Institutes
 11. Deputy Bursars / Snr. Asst. Bursars / Asst. Bursars of Campuses / Institutes
 12. Chief Internal Auditor / UGC
 13. Govt. Audit Superintendents of Universities
 14. Snr. Asst. Int. Auditors / Asst. Int. Auditors of HEII
 15. Secretaries of Trade Unions
 16. Auditor - General

GUIDELINES FOR REGISTRATION OF STUDENTS AT UNIVERSITIES

1. Once selections for university admissions are finalized, the UGC will send lists of selected students to Universities by e-mail in order to make early arrangements for students registration.
2. Students selected for university admission will be advised to get themselves registered with the University to which they will be assigned on the date mentioned in their selection letter by the UGC.

For this purpose the UGC will decide a common date for registration in consultation with the respective Faculties. Most probably, the common date of registration would be decided on Faculty by Faculty basis.

3. The University therefore together with the Faculties concerned should make early arrangements for registration of students well before the common date of registration.
4. The following documents will be sent to all students selected for university admission by the UGC;
 - (i) Selection letter
 - (ii) Terms and conditions governing their selection
 - (iii) Application form for Registration

5. Students will be instructed to produce all required documents to the University to which they have been assigned at their registration.
6. A period of two weeks (2 weeks) is given as grace period from the common date of registration for late applicants for their registration.
7. Universities should not accept or entertain any application for registration after the grace period and applications received after the grace period if any be directed to the UGC for approval.
8. Lists of not registered students should be sent to the UGC by Universities after the deadline for registration i.e. at the end of two weeks' grace period. E-mail may be used for this purpose.
9. If the allocated number of students do not register, the UGC will take necessary steps to fill the vacancies. It might take several rounds to fill all the vacancies, perhaps until the course proper commences.
10. Universities are encouraged to have 10 – 12 weeks orientation programmes before the course proper commences.
11. Once a student forwards the registration form to the respective university after paying the registration fee, he / she is deemed to be a 'registered student'.



Office Use Only	
Course of Study Selected	
Registration No.	
A/L Index No.	
Academic Year	

ඡයාරූපය
/ Photograph /
පූකෛභ්පදම

(සෙ.මී 4 x 5 /
5cm x 4cm /
4 x 5 செ.மீ)

විශ්වවිද්‍යාල ප්‍රතිපාදන කොමිෂන් සභාව
பல்கலைக்கழக மானியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

නව ප්‍රවේශකයන් ලියා පදිංචිවීමේ අයදුම් පත්‍රය
අධ්‍යයන වර්ෂය - 2008/2009
Application for Registration of New Entrants
ACADEMIC YEAR - 2008/2009
புது மாணவரை பதிவு செய்வதற்கான விண்ணப்பப் படிவம்
கல்வியாண்டு - 2008/2009

අධ්‍යයන පාඨමාලාවේ නම / Name of the course of study / கற்கை நெறியின் பெயர்
විශ්වවිද්‍යාලය / University / பல்கலைக்கழகம்

1. i. පූජ්‍ය/මහතා/මහත්මිය/මෙනවිය ද යන වග / Whether Rev. / Mr / Mrs or Miss /
வண./திரு./திருமதி அல்லது செல்வி எனக் குறிப்பிடுக

ii. අයදුම්කරුගේ වාසනම හෝ අගට යෙදෙන නම / Last name or Surname of the applicant /
விண்ணப்பதாரியின் கடைசிப் பெயர் அல்லது முதற் பெயர்

iii. මූලකරු සමඟ නම / Name with initials / முதலெழுத்துக்களுடன் பெயர்

iv. මූලකරු සමඟ නම (ඉංග්‍රීසියෙන්) / Name with initials (in English) /
முதலெழுத்துக்களுடன் பெயர் (ஆங்கிலத்தில்)

v. සම්පූර්ණ නම (ප්‍රවේශ අයදුම්පතේ සඳහන් කළ අන්දමට පැහැදිලිව ලියන්න) (සිංහල හෝ දෙමළ) :
Full name (Print clearly as entered in the application for University Admission) (Sinhala or Tamil):
முழுப் பெயர் (பல்கலைக்கழக அனுமதியிற்கு குறிப்பிட்டுள்ள முறையில் தெளிவாக எழுதவும்)
(சிங்களம் அல்லது தமிழ்):

vi. සම්පූර්ණ නම (ප්‍රවේශ අයදුම්පතේ සඳහන් කළ අන්දමට පැහැදිලිව ලියන්න) (ඉංග්‍රීසියෙන්) :
Full name (Print clearly as entered in the application for University Admission) (in English)
முழுப் பெயர் (பல்கலைக்கழக அனுமதியிற்கு குறிப்பிட்டுள்ள முறையில் தெளிவாக எழுதவும்)
(ஆங்கிலத்தில்):

- vii. සම්පූර්ණ නම (උප්පැන්න සහතිකයේ සඳහන් අතීතමට පැහැදිලිව ලියන්න) (සිංහල හෝ දෙමළ) :
Full name (Print clearly as indicated in the Birth Certificate)(Sinhala or Tamil):
முழுப் பெயர் (பிறப்புச் சான்றிதழில் குறிப்பிட்டுள்ள முறையில் தெளிவாக எழுதவும்)
(சிங்களம் அல்லது தமிழ்):

--

2. i. ස්ථිර ලිපිනය / Permanent Address / நிரந்தர முகவரி

- ii. ලිපි ලැබිය යුතු ලිපිනය / Contact Address / தொடர்புக்கான முகவரி

- iii. දිස්ත්‍රික්කය (විශ්වවිද්‍යාල ප්‍රවේශය සඳහා සුදුසුකම්ලත්) /
Administrative district from which you have been
selected for University Admission /
பல்கலைக்கழக அனுமதிக்கான நிர்வாக மாவட்டம்

- iv. පළාත / Province / மாகாணம்

--

--

3. i. ජාතික හැඳුනුම් පත් අංකය / National Identity Card No. / தேசிய அடையாள அட்டை இலக்கம்

--	--	--	--	--	--	--	--	--	--

- ii. දුරකථන අංකය / Telephone Number /
தொலைபேசி இலக்கம்

- iii. විද්‍යුත් තැපැල් ලිපිනය / E-mail Address
மின்னஞ்சல் முகவரி

--	--	--	--	--	--	--	--	--	--

--

- iv. 2008 අ.පො.ස. (උ.පෙ.) විභාග අංකය :
Index Number of the G.C.E.(A/L) Examination, 2008
2008 ක.පො.ත (උ/ත) பரீட்சையில் சுட்டிலக்கம்

- v. Z ලකුණු වල සාමාන්‍ය :
Average Z Score
சராசரி Z புள்ளி

--	--	--	--	--	--	--

	•				
--	---	--	--	--	--

4. i. ජාතිය / Race / இனம்

- ii. ආගම / Religion / சமயம்

--

--

- iii. ස්ත්‍රී/පුරුෂ භාවය / Sex / பால்

- iv. විවාහක/අවිවාහක බව / Civil Status/
விவாகமானவர

--

--

v. ඌන් േനய / Date of Birth / பிறந்த திகதி

		/			/				
--	--	---	--	--	---	--	--	--	--

vi. ുயய / Age / வயது

--	--

vii. ുர்வැடீ ുாவய / Citizenship/ பிரசாவரிமைய
பர்மீபராவென் / By Decent/ பரம்பரைய

லீயாப்டீயீயென் / By Registration/ பதிவு செய்துள்ளமைய:

5. i. ുயாவே / ുவாவே / ുார்கராவே யீபீபீர்ன் நம:
Full name of Father / Mother / Guardian
தந்தைய / தாய் / பாதுகாவலரின் முழுப்பெயர்

ii. ുாந்தீய / Occupation / தொழில்

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

iii. ുேயய கரந யீடாவயே லீபீநய / Address of the place of Work/தொழில் புரியும் இடத்தின் விலாசம்

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

iv. ുர்கவீந ஈகய / Telephone Number / தொலைபேசி இலக்கம்

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

v. ുடீயீ ஈபீயீடாவகடீ ുறுமீ േயயுற ஈயாவே நம யீய ുர்கவீந ஈகய / Name and the Telephone Number of the person to be informed in case of an Emergency / அவசர தகவல்களுக்கு தொடர்புகொள்ள வேண்டிய நபரின் பெயர் மற்றும் தொலைபேசி இலக்கம்

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

6. ുயை யடயன் லீயகீயயீலீ ஈயூனாவ ஈரீ வவவ ஈடால காவூயீ கதீர் லகூன் யாவதன் . (X)
Draw a cross in the relevant cage to indicate that the particular document is enclosed. (X)
குறிப்பிட்ட ஆவணம் இணைக்கப்பட்டுள்ளது என்பதைய திட்டவட்டமாய் காட்டுவதற்கு பொருத்தமான கூட்டில் பெருக்கல் குறியீடு வரைய (X)

i. ു.மீ 4 X 5 ുறாவனயே வர்ன் ുயாரூப பீவபன் யயக
Six copies of 4 X 5 c.m. size colour photograph of the applicant
விண்ணப்பதாரரியின் 4 x 5 செ.மீ. ஈளவுள்ள நிறப்புக்கப்படப் பிரதிகள் ஆறு

ii. ുபீபீரீந யீயநீகயயே ുலீ பீவபந ുா யாவதான வீநீய்வீயகாரவரயக ുா ുயலீலீ வீடயலீபீரீ
யீயீந யீயநீகய கரந லீட ുயாவ பீவபந / Original and photocopy of birth certificate certified
by Justice of Peace or Principal of the school / சமாதான நீதவான் அல்லது பாடசாலை
அதிபரால் உறுதிப்படுத்திய பிறப்புச் சான்றிதழின் மூலப் படிவம் மற்றும் பிரதி

iii. நமே வையக ஈரீநநமீ பீ யடயா ஓடீர்பீந கரந േயூர்மீ ുறாவனயே ുலீ பீவபந / ുலீலீ யீயநீகய /
யீவாவ யீயநீகய / யீயவீயந ുபீபீரீந யீயநீகய ുா ുயாவ பீவபன் ുக வரீயீந
Original and photocopy of Affidavit / Certificate of Samanera / Marriage certificate,
if there is a difference in the name
பெயரில் மாற்றம் இருப்பின் ஒரு சத்திய கடதாசி / சாமநேய சான்றிதழ் / திருமண
சான்றிதழ் ஆகியவற்றின் மூலப் படிவம் மற்றும் பிரதிகள்

iv. විභාග දෙපාර්තමේන්තුව විසින් නිකුත් කරන ලද අ.පො.ස. (සා.පෙ.) විභාග සහතිකයේ මුල් පිටපත / පාසලේ විදුහල්පති විසින් නිකුත් කරන ලද ප්‍රතිපල සටහන හා සාමදාන විනිශ්චයකාරවරයකුගේ හෝ පාසැලේ විදුහල්පති විසින් සහතික කරන ලද අදාළ ජායා පිටපත් එක බැගින්

Original of the G.C.E. (O/L) Certificate issued by the Department of Examinations / Results sheet issued by the Principal of the school and photocopies of the same certified by Justice of Peace or Principal of the School.

පරීட்சை திணைக்களத்தால் வழங்கப்பட்ட க.பொ.த (சா/த) சான்றிதழ் மூலப்படிவம்/ பாடசாலை அதிபரால் வழங்கப்பட்ட பெறுபேறு அட்டை மூலப்படிவம் மற்றும் சமாதான நீதவான் அல்லது பாடசாலை அதிபரால் உறுதிப்படுத்திய அவற்றின் பிரதிகள்.

v. විභාග දෙපාර්තමේන්තුව විසින් නිකුත් කරන ලද අ.පො.ස. (උ.පෙ.) විභාග සහතිකයේ මුල් පිටපත / පාසලේ විදුහල්පති විසින් නිකුත් කරන ලද ප්‍රතිපල සටහන හා සාමදාන විනිශ්චයකාරවරයකු හෝ පාසැලේ විදුහල්පති විසින් සහතික කරන ලද ජායා පිටපත් එක බැගින්

Original of the G.C.E. (A/L) Certificate issued by the Department of Examinations / Results sheet issued by the Principal of the school and photocopies of the same certified by Justice of Peace or Principal of the School.

පරීட்சை திணைக்களத்தால் வழங்கப்பட்ட க.பொ.த (உ/த) சான்றிதழ் மூலப்படிவம்/ பாடசாலை அதிபரால் வழங்கப்பட்ட பெறுபேறு அட்டை மூலப்படிவம் மற்றும் சமாதான நீதவான் அல்லது பாடசாலை அதிபரால் உறுதிப்படுத்திய அவற்றின் பிரதிகள்.

vi. මෙම විශ්වවිද්‍යාලයේ වෙනත් පාඨමාලාවක් සඳහා හෝ වෙනත් විශ්වවිද්‍යාලයක හෝ විශ්වවිද්‍යාල මණ්ඩපයක හෝ වෙනත් ආයතනයක පූර්ණ කාලීන පාඨමාලාවක් සඳහා ලියාපදිංචි වී ඇත්නම් එම ලියාපදිංචිය අවලංගු කළ බව දැක්වෙන සහතිකය /

Letter of cancellation of registration if the applicant is registered for a full time course in this University or at any other University / Campus / Institute

இந்த பல்கலைக்கழகம் அல்லது வேறு ஏதாவது பல்கலைக்கழகம் / வளாகம் / நிறுவகத்தில் முழு நேர கற்கைநெறியிற்காக விண்ணப்பதாரி பதிவு செய்து இரத்து செய்திருப்பின், பதிவை இரத்து செய்த கடிதம்

vii. ශිෂ්‍ය කාර්ය දර්ශනය (පාසැල් හැර යාමේ සහතිකය) හා ජායා පිටපත /

Original and a Photocopy of Student Record Sheet (School Leaving Certificate)

மாணவர் பதிவு அட்டை (பாடசாலை விலகற் சான்றிதழ்) மூலப் படிவம் மற்றும் பிரதி

viii. ලියාපදිංචිය හා අදාළ අනෙකුත් ගාස්තු ගෙවූ බව සහතික කර බැංකුවෙන් නිකුත් කරන ලද වටුටර පත (අමුණා ඇති ලේඛණයට අනුව ගෙවීම් කරන්න) / Duly endorsed bank voucher for

payment of registration and other fees (make payments according to the relevant fees stated in the form annexed) / පதிவு மற்றும் பிற கட்டண கொடுப்பனவுகளுக்கான சரியாக உறுதிப்படுத்தப்பட்ட வாங்கி பட்டோலை (இணைக்கப்பட்டுள்ள படிவத்தில் குறிப்பிட்டவாறு பொருத்தமான கட்டணங்களைச் செலுத்தவும்).

ix. දැනටමත් ඉහත ලියකියවිලි විශ්වවිද්‍යාල ප්‍රතිපාදන කොමිෂන් සභාව වෙත එවා ඇත්නම් එසේ එවා ඇති සහතික හැඳින්වෙන අනු අංක තෝරා පහත දක්වා ඇති කොටුවල සඳහන් කරන්න. / If any of the above documents have already been sent to the UGC, indicate

the serial number of such document in the cages given below /

பல்கலைக்கழக மாணியங்கள் ஆணைக்குழுவிற்கு மேற்குறிப்பிட்ட ஆவணங்களில் ஏதேனும் வழங்கியிருப்பின், அவ்வாவணங்களின் தொடர் எண்ணிணை கீழே தரப்பட்டுள்ள கூட்டிணுள் குறிப்பிடுக

ii.	iv.	v.	vi.	vii.

7. අධ්‍යයන කාලය තුළදී මට රැකියාවක් ලැබුණහොත් හෝ මාගේ ලිපිනය වෙනස් වූවහොත් ඒ බව ලේඛකාධිකාරී තුමාට දැනුම් දීමට පොරොන්දු වෙමි. / I undertake to inform the Registrar in the event of obtaining my employment during the course of study or any change in my address.

கல்வி பெறும் காலத்தில் எனக்கு தொழில் கிடைத்தால் அல்லது எனது விலாசத்தில் மாற்றம் நிகழ்ந்தால் அதுபற்றி பதிவாளருக்கு அறியத்தருவேன் என உறுதியளிக்கின்றேன்

8. පහත සඳහන් ප්‍රකාශය කියවා බලා තේරුම් ගැනීමෙන් පසු අත්සන් කළ යුතුය .

The following declaration must be read and understood before signing.

பின்வரும் உறுதியுரையில் கையெழுத்து இடுவதற்கு முன் வாசித்து விளங்கிக்கொள்வது அவசியம்

ප්‍රකාශය / DECLARATION / உறுதியுரை

.....වන මම
..... විශ්වවිද්‍යාලයේ ව්‍යවස්ථා, අතුරු ව්‍යවස්ථා නියෝග සහ රීති මා කෙරෙහි අදාළ වනනාක්
නියමාකාරව පිළිපදින බවද, විශ්වවිද්‍යාලයේ
ආචාර්යවරුන්ට, නිලධාරීන්ට සහ අනෙකුත් සේවකයින්ට නිසි පරිදි ගෞරවය දක්වන බවද,
..... විශ්වවිද්‍යාලයේ හොඳ නමට කිසිදු හානියක් නොවන පරිදි හැසිරෙන බව ද
මෙයින් ප්‍රකාශ කරමි .

නවද මෙම ප්‍රකාශයේ සඳහන් කොන්දේසි පිළිපැදීමට යම් හෙයකින් මා අසමත් වුවහොත් මා
.....විශ්වවිද්‍යාලයෙන් පහ කිරීමට හෝ මට විරුද්ධව වෙනත් ආකාරයක විනයානුකූල ක්‍රියා
මාර්ගයක් ගැනීමට හෝ අවකාශ ඇති බවද මම දනිමි .

නවද, 1998 අංක: 20 දරණ අධ්‍යාපන ආයතනවල නවක වදය සහ වෙනත් ස්වරූපයේ සහායක ක්‍රියා තහනම්
කිරීමේ පනතේ ප්‍රකාරව කටයුතු කරන බවට ද පොරොන්දුවෙමි. එසේම එවැනි නොමනා ක්‍රියාවන්ට අනුබල දීමෙන්
සෑම කල්හිම වැළකෙන බවද මෙයින් ප්‍රකාශ කරමි .

නවද ඉහත සපයන ලද තොරතුරු මා දන්නා තරමින් සත්‍ය හා නිවැරදි බව සහතික කරමි. එසේම, මවිසින් සඳහන්
කර ඇති තොරතුරු කිසිවක් හෝ වැරදි බව මප්පු වුවහොත් මාගේ ලියාපදිංචිය අවලංගු කිරීමේ අයිතිය විශ්වවිද්‍යාලය
සතු බව දනිමි .

I declare that I shall abide by the
Statutes, By Laws, Regulations and Rules of the University of
..... so far as they are applicable to me, pay due respect to the Teachers, officers and
other employees, of the University of and conduct myself in a
manner which will in no way be prejudicial to the good name of the University. I am also aware that if I fail
to adhere to the terms of the declaration, I will be liable to expelled from the University of
..... or for other disciplinary action.

I hereby declare that I agree to accept and conduct myself according to the laws in the “Prohibition of Ragging
and other forms of violence in Educational institutions Act No. 20 of 1998. In addition, I shall at all times
refrain from encouraging such undesirable activities.

Further, I declare that the particulars given in this application are true and correct to the best of my
knowledge. I am aware that the University has the right to cancel my registration if any information given
above is found to be incorrect.

..... ஆகிய நான்
பல்கலைக்கழகத்தின் நியதிக்கட்டளைகள், துணைவிதிகள், ஒழுங்குவிதிகள் மற்றும் விதிகள் ஆகியன
எனக்கு பொருந்துமிடத்து அவற்றுக்கமைய நடந்து கொள்வேன் என்றும்
பல்கலைக்கழக ஆசிரியர்கள், அதிகாரிகள் மற்றும் பிற ஊழியர்களுக்கு உரிய மரியாதை செலுத்துவேன்
என்றும் பல்கலைக்கழகத்தின் நற்பெயர் சிதையாது பேணி நடந்து கொள்வேன் எனவும் உறுதி கூறுகிறேன்.
இவ்வுறுதியுரையின் நிபந்தனைகளை கடைப்பிடிக்கத் தவறுவேன் எனின் நான்
..... பல்கலைக்கழகத்திலிருந்து நீக்கப்படும் தண்டனைக்கு
அல்லது பிற ஒழுக்காற்று நடவடிக்கையிற்கு உள்ளாக்கப்படுவேன் என்பதை நான் அறிந்துள்ளேன்.

“கல்வி நிறுவனங்களில் பகிடி வதை மற்றும் வேறு வடிவிலான வன்முறைகளுக்கு தடை” என்ற 1998இன்
20ஆம் இலக்க சட்டத்தின் சரத்துக்களை ஏற்று நடந்து கொள்ள சம்மதிக்கிறேன் என்பதை இத்தால்
பிரகடனப்படுத்துகிறேன். மேலதிகமாக அத்தகைய விரும்பத்தகாத செயல்களை ஊக்குவிப்பதிலிருந்து
எப்போதும் நான் விலகியிருப்பேன்.

மேலும், என் அறிவிற்கமைய இவ்விண்ணப்பப்படிவத்தில் தரப்பட்டுள்ள விபரங்கள் உண்மையானவை என்றும் சரியானவையென்றும் நான் உறுதி செய்கிறேன். மேலே தரப்பட்டுள்ள எந்த தகவலும் தவறானது என கண்டுபிடிக்கப்பட்டால் எனது பதிவினை பல்கலைக்கழகம் இரத்து செய்வதற்கான உரிமை கொண்டுள்ளது என்பதை நான் அறிவேன்.

.....
 ශිෂ්‍යයාගේ/ශිෂ්‍යයාටගේ අත්සන
 Signature of Student
 மாணவரின் கையொப்பம்

දිනය / Date / திகதி

මා හොඳින් හඳුනා මෙම අයදුම්කරු / කාරිය මෙම ලියාපදිංචි වීමේ අයදුම්පත්‍රයේ අදාළ සියළු කරුණු නිවැරදිව අනාවරනය කර ඇති බවද ඔහු / ඇය මෙම අයදුම්පත්‍රය මා ඉදිරිපිට අත්සන් කළ බවද මෙයින් සහතික කරමි .

I hereby certify that this applicant, who is known to me personally, has enclosed all information relevant to this registration form correctly and that he/she signed this application in my presence.

விண்ணப்பதாரி தனிப்பட்ட முறையில் எனக்கு அறிமுகமானவர் என்பதுடன், இங்கு அவர் சரியான முறையில் பதிவு செய்வதற்கான விண்ணப்பத்திற்கு சம்பந்தமான விபரங்களைக் கொடுத்துள்ளார் எனவும், அவர் என் முன்னிலையில் விண்ணப்பத்தில் கையொப்பமிட்டுள்ளார் எனவும் உறுதிப்படுத்துகிறேன்.

අපේක්ෂකයාගේ නම :
 Name of the Applicant:
 விண்ணப்பதாரியின் பெயர்:

අපේක්ෂකයාගේ ජාතික හැඳුනුම්පත් අංකය :
 National Identity card of the applicant:
 விண்ணப்பதாரியின் தேசிய அடையாள அட்டை இல.

අපේක්ෂකයාගේ අත්සන :
 Signature of the applicant:
 விண்ணப்பதாரியின் கையொப்பம்:

සාමදාන විනිශ්චයකරුගේ / අපේක්ෂකයාගේ පාසලේ විදුහල්පතිගේ නම :
 Name of Justice of the Peace / Name of the Principal of the school
 சமாதான நீதவானின் பெயர் / விண்ணப்பதாரியின் பாடசாலை அதிபரின் பெயர்

සාමදාන විනිශ්චයකරුගේ / අපේක්ෂකයාගේ පාසලේ විදුහල්පතිගේ අත්සන :
 Signature of Justice of Peace / Signature of the Principal of the school
 சமாதான நீதவானின் கையொப்பம் / விண்ணப்பதாரியின் பாடசாலை அதிபரின் கையொப்பம்

සාමදාන විනිශ්චයකරුගේ / අපේක්ෂකයාගේ පාසලේ විදුහල්පතිගේ නිල මුද්‍රාව :
 Official Stamp of Justice of Peace / Official Stamp of the Principal of the school :
 சமாதான நீதவானின் உத்தியோகபூர்வ முத்திரை / விண்ணப்பதாரியின் பாடசாலை அதிபரின் உத்தியோகபூர்வ முத்திரை:

දිනය :
 Date:
 திகதி:

ස්ථානය :
 Place:
 இடம்:

සියුම් සඳහා උපදෙස්

01. පහත දී ඇති උපදෙස් සුපරීක්ෂාකාරීව කියවන්න .
 02. මෙම උපදෙස් පත්‍රිකාව සමඟ පහත සඳහන් ලියකියවිලි ඇමුණා ඇත .
 - i. තෝරා ගැනීමේ ලිපිය
 - ii. තෝරා ගැනීමට යටත් වූ කොන්දේසි (ඇමුණුම් අංක 01)
 - iii. නව ප්‍රවේශකයන් ලියාපදිංචි කිරීමේ අයදුම් පත්‍රය (ඇමුණුම් අංක 02)
 03. **ලියාපදිංචි කිරීමේ අයදුම් පත්‍රය**
 ඔබ මෙම තෝරා ගැනීම භාර ගත්තේ නම්, ලියාපදිංචිවීමේ අයදුම්පත්‍රය නිසි පරිදි පුරවා එහි සඳහන් කර ඇති සියළුම ලිය කියවිලි සමඟ තෝරා ගැනීමේ ලිපියේ සඳහන් දිනට, ඔබ තෝරා ගත් විභව විද්‍යාලයේ ලේඛකාධිකාරී වෙත ලියාපදිංචිය සඳහා යා යුතුය. එහි දක්වා ඇති දිනට ලියාපදිංචිය සඳහා වාර්තා කිරීමට හැකියාවක් නොමැති නම් ඒ බව ලේඛකාධිකාරී වෙත ලිඛිතව අදාළ දින හෝ ඊට පෙර දැන්විය යුතුය.
 04. **ලියාපදිංචි ගාස්තු**
 ඔබ විසින් අදාළ ලියාපදිංචි සහ අනෙකුත් ගාස්තු ගෙවිය යුතුය. ගාස්තු ගෙවූ පසු බැංකුවෙන් ලබා දෙන වටුවරය ඔබගේ ලියාපදිංචි අයදුම්පතට ඇමුණිය යුතුය. ඔබ අනුයුක්ත කළ විභව විද්‍යාලයට අදාළ වූ ලියාපදිංචි සහ අනෙකුත් ගාස්තු සමඟ අදාළ බැංකු ගිණුම් විස්තර අඩංගු ලේඛණයක් මෙයට යා කොට ඇත .
- වැදගත්**
 යම් ශිෂ්‍යයෙකු විභව විද්‍යාල ප්‍රතිපාදන කොමිෂන් සභාවේ දැනුම් දීමකට අනුව හෝ වෙනත් මාර්ගයක දැනුම් දීමකට අනුව, ලියාපදිංචි වීම සඳහා අවශ්‍ය අයදුම්පත පුරවා ලියාපදිංචි වීම සඳහා අදාළ මුදල් ගෙවා එම අයදුම්පත අදාළ විභව විද්‍යාලය වෙත යොමු කළ පසු එම ශිෂ්‍යයා අදාළ විභව විද්‍යාලයේ ලියාපදිංචි ශිෂ්‍යයෙකු ලෙස සැලකේ.
05. **සම්පූර්ණ කලයුතු අනෙකුත් අවශ්‍යතාවයන්**
 මේ සමඟ ඇමුණා ඇත්තේ ලියාපදිංචිය සඳහා වන අයදුම්පත්‍රය පමණි. ඔබ විසින් සම්පූර්ණ කලයුතු අනෙකුත් අවශ්‍යතාවයන් (උදා: නේවාසිකාගාර අයදුම්පත්, ශිෂ්‍යාධාර සඳහා අයදුම් පත් සහ ශිෂ්‍ය හැදුනුම්පත් සඳහා අයදුම්පත්‍රය) ඔබ ලියාපදිංචි වන අවස්ථාවේ අදාළ විභව විද්‍යාලය මගින් ඔබට දන්වනු ඇත .

මාணවරුන්ගේ ආවේණික අවශ්‍යතා

1. ජීවිත කොටසක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය.
 2. පින්වතරු ආවේණිකයන් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය.
 - (i) තේරුම් ගැනීමේ ක්‍රමය
 - (ii) උපකරණ තේරීමේ ක්‍රමය
 - (iii) පුහුණු මානව සම්පත් පිළිබඳව අවබෝධය (මානව සම්පත් II)
 3. **ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය**
 ඔබගේ මුද්‍රා සහ අත්සන සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ඔබගේ මුද්‍රා සහ අත්සන සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ඔබගේ මුද්‍රා සහ අත්සන සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ඔබගේ මුද්‍රා සහ අත්සන සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය.
 4. **ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය**
 ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය.
- ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය**
 ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය. ප්‍රතිඵල සහතිකයක් ලෙස සලකනු ලබන අනුමැතියක් ලෙස කවන ආකාරයට කටයුතු කළ යුතුය.

5. வேறு பூர்த்தி செய்ய வேண்டிய தேவைப்பாடுகள்

இத்துடன் இணைக்கப்பட்டுள்ள விண்ணப்பப் படிவம் புதிய மாணவர்களைப் பதிவு செய்வதற்காக மட்டுமே ஆகும். உங்களின் பதிவின் போது பூரணப்படுத்தப்பட வேண்டிய விடுதி வசதிகள் விண்ணப்பம், உதவிப்பணத்திற்கான விண்ணப்பம் மற்றும் அடையாள அட்டை விண்ணப்பப் படிவம் போன்ற ஏனைய தேவைப்பாடுகள் பற்றி உங்களுக்கு ஒதுக்கப்பட்ட பல்கலைக்கழகம் அறிவிக்கும்.

INSTRUCTIONS FOR STUDENTS

01. Read the Instructions given below carefully.
02. Following documents are attached hereto.
 - (i) Letter of Selection
 - (ii) Terms and conditions governing your selection (Annex 1)
 - (iii) Registration Form for new entrants (Annex 11)
03. **Application for Registration**

If you wish to make use of this opportunity, you should report to the Registrar of the University to which you have been assigned on the date mentioned in your selection letter. You are requested to produce the duly completed registration form together with other required documents at your registration.

If you are not in a position to report to the Registrar of the relevant university on the given date, you should inform it to the Registrar in writing on or before the date mentioned in the selection letter.
04. **Registration Fee**

You should pay the relevant registration and the other fees and attach the carbonised copy of the payment voucher issued by the bank to Registration Form. Attached hereto you will find a schedule containing details of payments to be made and bank account numbers of each university.

NOTE

Once a student forwards an application to the respective Higher Educational Institution / Institute for registration after paying the registration fee to the Bank upon receiving a letter from the University Grants Commission or otherwise, he/she is deemed to be a registered student.
05. **Other requirements to be fulfilled**

Attached hereto is only the application form for registration of new entrants. The University to which you have been assigned will inform you about the other requirements to be fulfilled by you such as Application for Hostel facilities, Bursaries and Identity Card etc. at your registration.

Fees payable by students

University of Colombo	University of Moratuwa
Admission Fee - 200/- Annual Registration Fee - 300/- Annual Medical Fee - 100/- Student Identity Card Fee - 100/- Faculty Handbook Fee - 200/- Science Deposit (Only for students of the Science Faculty) - 150/- Total - 1050/-	Admission Fee - 75/- Registration Fee (inclusive of Student union fees) - 250/- Library Deposit - 700/- Laboratory Deposit - 300/- Application Fee - 75/- Orientation Programme Fee - 100/- Total - 1500/-
Payments Method – To be paid at any branch of the Peoples Bank, to the credit of the collection Account No. 086-1-001-1-1189653 at the People’s bank, Thimbirigasyaya, Colombo 05.	Payments Method – At any branch of the Bank of Ceylon, in favor of the Vice Chancellor, University of Moratuwa. Account No. 306836 (Katubedda Branch)
University of Peradeniya	University of Kelaniya
Registration & Medical Fees - 350/- Total - 350/-	Registration Fee - 170/- Admission Fee - 30/- Identity Card Fee - 100/- Total - 300/-
Payments Method * Peoples Bank – Peradeniya, Current Account No – 057-1-001-2-1338023 * Bank of Ceylon – Peradeniya, Current Account No – 0001273343	Payments Method – To the credit of the University of Kelaniya, Account No. 055-100130667553
University of Jaffna	University of Sri Jayewardenepura
Registration Fee - 150/- Medical Fee - 100/- Laboratory Deposit* - 300/- Hand Book Fee - 65/- Student Guide Book Fee - 10/- Total - 625/-	Registration Fee - 500/- Medical Fee - 300/- Admission Fee - 200/- Identity Card Fee - 300/- Laboratory Fee* - 500/- Total - 1800/-
* Students of Arts, Management and Law have to pay Rs. 325/- as a Laboratory Deposit. * Students who offer Geography as one of the subjects have to pay Rs. 625/- as a Laboratory Deposit. * Students of all other streams have to pay only Rs. 300/- as a Laboratory deposit.	* Laboratory fee applicable to the Students of Medicine, Applied Science, students who offer Geography as a subject and the students who use Aesthetic Instruments and Computers (All Faculties).
Payments Method – To the credit of the collection, Account No. 162-1-62-090501-3 at Peoples Bank, Jaffna University Branch. This payment should be made at any branch of the People’s Bank.	Payments Method – Pay at any branch of Peoples Bank to the credit of A/C No. 091-1001-6-2315454 of University of Sri Jayewardenepura.
Sabaragamuwa University of Sri Lanka	Wayamba University of Sri Lanka
Registration Fee - 400/- Hostel Fee - 500/- Total - 900/-	Registration Fee - 100/- Medical Fee - 50/- Identity Card Fee - 145/- Library Fees - 100/- Other Fees - 125/- Total - 520/-
Payments Method – To any branch of the Bank of Ceylon to the credit of the Account No. 0002246976.	Payments Method – Pay at any branch of Bank of Ceylon to the credit of Account No. 0001473508.

Uva Wellassa University of Sri Lanka	Rajarata University of Sri Lanka
Registration Fee - 1000/- Library Deposit - 350/- Laboratory Deposits - 350/- Orientation Programme Fee - 300/- Application Fee - 100/- Admission Fee - 100/- Hand Book - 250/- Hostel Fee (For 1 st Semester, If staying at hostels) - 2500/- Total - 4950/-	Registration Fee - 150/- Student Record Book Fee - 100/- Medical Fee - 150/- Library Fee - 250/- Other Fee - 200/- Laboratory Fee - 400/- (Not applicable for Arts and Management faculty students) Total - 1250/-
Payments Method – The Uva Wellassa University, Badulla to the credit of the Current Account No. 3114820 at the Bank of Ceylon, Badulla.	Payments Method – To the credit of A/C No. 008-1-001-8-1725841 People’s Bank, Anuradhapura. Pay at any branch of the Peoples Bank.
University of Ruhuna	Eastern University, Sri Lanka
Registration Fee - 450/- Medical Fee - 50/- Identity Card - 200/- Science Deposit* - 100 Library Deposit - 100/- Geography Deposit* - 100/- Total - 700/-	Registration Fee - 200/- Medical Fee - 100/- Library Deposit Fee - 100/- Handbook - 100/- Identity Card Fee - 200/- Laboratory Deposit - 200/- (For Agriculture, Science & Health Care Science Students only) Total - 900/-
* Science deposit should be paid only by the students who register for the Faculty of Medicine, Engineering, Science, Agriculture and Fisheries and Marine Sciences and Technology and students who follow Geography as a subject.	Payments Method – To credit to Eastern University, Sri Lanka, to the Account No. 1670001021 at the Peoples Bank, Chenkalady (Payment should be made at any branch of the Peoples Bank).
Payments Method – To the credit of current A/C no. 1-001-1-2477589 of University of Ruhuna, at the Peoples Bank, Uyanwatta Branch.	
South Eastern University of Sri Lanka	University of the Visual & Performing Arts
Registration Fee - 110/- Annual Medical Fee - 50/- Student Identity Card Fee - 100/- Handbook - 25/- Library Deposit - 100/- Laboratory Deposit (For students who offer Geography, Computer Studies & Science subjects, Management & Information Technology) - 500/- Total - 885/-	Registration Fee - 180/- Library Fee - 70/- Medical Fee - 70/- Instruments Fee - 200/- Induction Programme - 100/- Total - 620/-
Payments Method – To the credit of A/C No. 11803 Peoples Bank, Addalaichenai. Paid at any branch of the Peoples Bank.	Payments Method – To credit of the collection Account No. 5276145 of the University of the Visual and Performing Arts at Bank of Ceylon, Torrington branch. This payment should be made at any branch of the Bank of Ceylon.

Vavuniya Campus		Gampaha Wickramarachchi Ayurveda Institute	
Registration Fee	- 150/-	Entrance Fee	- 30/-
Medical Fee	- 100/-	Registration Fee	- 170/-
Laboratory Deposit	- 300/-	ID Card Fee	- 170/-
Total	- 550/-	Sports Fee	- 50/-
Payments Method – Get the money order for Rs. 550/- in favour of the Senior Assistant Bursar, Vavuniya Campus, payable at Post Office, Vavuniya.		Total	- 420/-
University of Colombo School of Computing		Sripalee Campus	
Registration Fee	- 300/-	Annual Registration Fee	- 300/-
Annual Medical Fee	- 50/-	Annual Medical Fee	- 100/-
UCSC Student Union Fee	- 50/-	New Admission Fee	- 200/-
Amalgamated Club Fee	- 100/-	Identity Card Fee	- 100/-
Lab. & Library Deposit Fee	- 1000/-	Student Handbook	- 200/-
Student ID Fee	- 100/-	IT Facilities (For 4 years)	- 1600/-
Total	- 1600/-	Total	- 2500/-
Payments Method – To the credit of “UCSC Degree Programme” at Peoples Bank, Thimbirigasyaya Branch, Account No. 086100121190316		Payments Method – Credit to collection Account No. 719939 of the Sri Palee Campus, University of Colombo at the Horana branch of the Bank of Ceylon.	
Trincomalee Campus		Swami Vipulananda Institute of Aesthetic Studies	
Registration Fee	- 300/-	Registration Fee	- 200/-
Medical Fee	- 100/-	Hand Book	- 100/-
Library Deposit	- 100/-	Medical Fee	- 100/-
Hostel Fee (If applicable)	- 600/-	Library Deposit	- 100/-
Hostel Deposit	- 125/-	Instrument Deposit	- 250/-
Laboratory Deposit	- 200/-	Identity Card Fee	- 200/-
(If applicable)		Total	- 950/-
Total	- 1425/-	Payments Method – To the Credit to the Current Account No. 075-100110000-767 of Swami Vipulananda Institute of Aesthetic Studies, Peoples Bank, Batticaloa.	
Payments Method – To the credit of Peoples Bank, Trincomalee, Account No. 066-1-001-7-2390446			
Institute of Indigenous Medicine			
Registration Fee	- 200/-		
Identity Card Fee	- 350/-		
Laboratory Fee	- 300/-		
Sports Facilities Fees	- 150/-		
Total	- 1000/-		
Payments Method – Pay to the collection Account No. 078100192268358 of the Peoples Bank, Borella, Colombo 08. Pay at any branch of the Peoples Bank.			