

UNIVERSITY GRANTS COMMISISON

ESTABLISHMENTS CIRCULAR LETTER NO.08/2011

No. 20, Ward Place, Colombo 07.

18.03.2011.

Vice-Chancellors of Universities Rectors of Campuses Directors of Institutes

AMENDMENT TO THE SCHEME OF RECRUITMENT FOR THE POST OF WORKS SUPERINTENDENT (SPECIAL GRADE)

Your attention is drawn to the Scheme of Recruitment for the post of Works Superintendent (Special Grade), specified in Commission Circular No. 467 dated 20th March 1991.

2. The Commission at its 820th meeting held on 20.01.2011, having noted that professional qualifications required to be eligible for the post of Works Superintendent (Special Grade) have not been defined in the existing Scheme of Recruitment, decided that the following qualifications be considered as **additional professional qualifications** required for the post of Works Superintendent (Special Grade);

National Certificate in Technology or National Vocational Technology Level Five (05) obtained from a recognized Higher Educational Institution/Institute."

- 3. However, if the "National Certificate in Technology" qualification had been considered as an entry qualification for recruitment of Works Superintendent, Grade II, the same qualification cannot be considered as additional professional qualifications for promotion to the post of Works Superintendent (Special Grade).
- 4. Please take action accordingly.

(Prof. Gamini Samaranayake) Chairman

Copies to:

- 1 Chairman's Office/UGC
- 2 Vice-Chairman/UGC
- 3 Members of the UGC
- 4 Secretary/UGC
- 5 Deans of Faculties
- 6 Registrars of Universities
- 7 Financial Controller/UGC
- 8 Bursars of Universities
- 9 Librarians/ SAL/AL of the Higher Educational Institutions/ Institutes
- 10 Deputy Registrars/Snr. Asst. Registrars/Asst .Registrars of Campuses/Institutes
- 11 Deputy Bursars/Snr. Asst .Bursars/Asst. Bursars of Campuses/Institutes
- 12 Chief Internal Auditor/ UGC
- 13 Govt. Audit Superintendents of Universities
- 14 Snr. Asst. Int. Auditors/Asst. Int.. Auditors of HEIs
- 15 Secretaries of Trade Unions
- 16 Auditor-General

File No. UGC/HR/2/3/108