



## UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO. 10/2011

No. 20, Ward Place,  
Colombo 07.

06.05.2011.

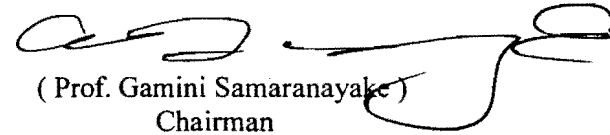
Vice-Chancellors of Universities  
Rectors of Campuses  
Directors of Institutes

**CLARIFICATION REGARDING THE POSITION OF THE HEAD OF THE  
DEPARTMENT OF STUDY IN UNIVERSITIES, CAMPUSES AND THE HEAD  
OF THE DEPARTMENT IN HIGHER EDUCATIONAL INSTITUTES**

Your attention is drawn to Commission Circular No. 956 of 03<sup>rd</sup> May 2011, on the above subject.

As stated therein, if Head of a Department of Study refuses to carry out his/her functions, action should be taken immediately to make acting arrangements as stipulated in Section 51(1) of the Universities Act No. 16 of 1978 as amended in order to ensure smooth functioning of the said Department.

Please take action accordingly.

  
( Prof. Gamini Samaranayake )  
Chairman

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